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भारत सरकार

Government of India

राष्ट्रीय प्रतिपूरक वनरोपण निधि प्रबंधन एवं योजना प्राधिकरण

National Compensatory Afforestation Fund Management and Planning Authority

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय

Ministry of Environment, Forest and Climate Change

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दिनांक \Dated: 30<sup>th</sup> September, 2024

To,

The PCCF & Head of Forest Departments,  
All States/UTs.

**Subject: Request for furnishing comments on Guidelines for preparation of APO of the States/UTs- reg.**

Sir,

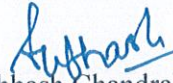
Pursuant to the directions of Governing Body and Executive Committee of the National CAMPA in their various meetings for effective implementation of CAMPA activities, the draft guidelines for preparation of Annual Plan of Operations (APOs) are enclosed for information and furnishing comments/ suggestions of States and Union Territories. These provisions have already been in practice with State/UT Forest Departments & State CAMPA since the CAF Act came into force and are now being brought at one place in the form of Guidelines by the National Authority.

2. These guidelines aim at formulation of an effective and comprehensive action plan for systematic and integrated approach towards holistic ecological restoration of forests taking into consideration activities being carried out under the State Plan Schemes and Centrally Sponsored Schemes for identification and prioritisation of activities. This will lead to better coordination, planning and utilisation of States/UTs CAMPA funds and avoid duplication of efforts.

3. It is requested to kindly furnish your comments/feedback on the Draft Guidelines for to this office before 10<sup>th</sup> October, 2024, so the same may be placed in the 32<sup>nd</sup> Meeting of Executive Committee scheduled to be held on 14<sup>th</sup> October, 2024 for consideration and approval.

*Encl: as above*

Yours faithfully,



(Subhash Chandra)

Chief Executive Officer

**Copy to:** The Chief Executive Officer, State CAMPA, All States/UTs, for further necessary action at your end.



**DRAFT GUIDELINES FOR  
ANNUAL PLAN OF OPERATIONS  
UNDER CAF ACT, 2016 & CAF RULES, 2018**

**Edition: 1.0**



**National Compensatory Afforestation Fund  
Management & Planning Authority  
(National CAMPA)**

**Ministry of Environment, Forest and Climate Change  
Government of India**

## CHAPTER I: CAMPA ACTIVITIES

### LEGAL FRAMEWORK

#### 1.1 Introduction

- (i) The Compensatory Afforestation Fund (CAF) Act, 2016, was notified by the Ministry of Environment, Forest and Climate Change, Government of India, on 3<sup>rd</sup> August 2016. The Act provides for the establishment of funds under the Public Accounts of India and the Public Accounts of each State for depositing the monies received from the user agencies towards meeting the cost of Compensatory Afforestation (CA), Additional Compensatory Afforestation (ACA), Penal Compensatory Afforestation (PCA), Net Present Value (NPV) and all other amounts received from such agencies under the Van (Sanrakshan Evam Samvardhan) Adhiniyam, 1980 earlier known as the Forest (Conservation) Act, 1980.
- (ii) The Ministry of Environment, Forest and Climate Change, Government of India has notified the Compensatory Afforestation Fund (CAF) Rules, 2018 on 10<sup>th</sup> August 2018 for implementation and came into effect on 30<sup>th</sup> September, 2018.
- (iii) The CAF Act, 2016 provides for the constitution of National Authority at the National level and State/ Union Territory Authorities at the State/ UT levels [*Section 8*], for the administration and utilisation of the CAMPA funds.

#### 1.2 Compensatory Afforestation Fund Management Framework

- (i) The monies are realized for raising of compensatory afforestation, implementation of other mandatory activities and Net Present Value from various user agencies in lieu of diversion of forest land for compensating the loss of forest and ecosystem services. The demands for such monies are raised by the States/UTs Forest Department as applicable for meeting the terms and conditions as specified in the Stage I approval granted by the Central Government in accordance with the provisions of the Van (Sanrakshan Evam Samvardhan) Adhiniyam, 1980.
- (ii) These monies (compensatory levies) are apportioned in the National and State Fund in the ratio of 10:90. These funds are non-lapsable and interest-bearing. The National Fund is maintained in the Public Account of India, whereas State/ UT Funds are maintained in the Public Account of the respective State or Union Territory.
- (iii) The National Compensatory Afforestation Fund Management & Planning Authority (National CAMPA) at National level consists of a Governing Body assisted by an Executive Committee and the Monitoring Group [*Section 8(3)*].
- (iv) States and Union Territories Compensatory Afforestation Fund Management & Planning Authority (States/UTs CAMPA) function at respective State and Union Territory levels for management and utilization of compensatory afforestation funds [*Section-4(1)*]. The State and Union Territory CAMPA consists of a Governing body assisted by the Steering Committee and the Executive Committee [*Section-10(4)*].



- (v) The monies received for compensatory afforestation (CA, ACA, PCA), Catchment Area Treatment Plan (CATP), implementation of Integrated Wildlife Management Plan and any other site-specific activity/ scheme are used in accordance with the approved plans/ schemes as per approval granted under the Van (Sanrakshan Evam Samvardhan) Adhiniyam, 1980 and CAF Act, 2016 [**Section-6(a)**].
- (vi) Net Present Value funds are used for the ecological restoration of degraded forests by improving the quality of forest vegetation and enhancement of ecosystem services through the activities involving artificial regeneration (plantation), assisted natural regeneration, forest management, forest protection, forest and wildlife related infrastructure development, improvement of wildlife habitat, forest fire control and prevention etc. [**Section-6(b)**].
- (vii) Interest accrued on funds available in a State/UT and the interest accrued on all monies collected by the State Governments, shall be used for conservation and development of forest & wildlife and management of State Authority especially to offset increased incremental cost of activities, salary and cost of allowances to staff in CAMPA Authorities, infrastructure and capacity building/training/ awareness etc. [**Section-4(5 & 6), Rule 6(a) (i, ii & iii)**].

### **1.3 Annual Plan of Operation for CAMPA Activities**

- (i) The **Rule 2(b)** of CAF Rules, 2018 defines Annual Plan of Operation (APO) as hereunder  

*“Annual Plan of Operation” means the annual plan for physical Activities and financial provisions approved by the National Authority or State Authority as the case may be, which describes milestones, conditions for success and explains how, a strategic annual plan will be put into operation during the financial year in given budgetary term, and containing inter alia, brief description, estimated cost, basis for cost estimation, agency identified for execution and time schedule of each Activity to be executed from State Fund during a year.”*
- (ii) The CAF Act, 2016 provides a procedure for the preparation of Annual Plan of Operations by each State/ UT CAMPA Authority for carrying out the activities. As per the **Section 19** of the CAF Act, the Executive Committee of State CAMPA formulates and submit the Annual Plan of Operation to the Steering Committee of State Authority. The APO includes detailed physical and financial provisions for various activities to be taken up for improvement of forest cover and other related activities and their brief description, estimated cost, basis for cost estimation, agency identified for execution and time schedule of each activity to be executed from State CAMPA Fund during the year.
- (iii) The APO duly approved by the Steering Committee is required to be submitted **before 31<sup>st</sup> December** of every year to the National Authority for the next financial year [**Rule 36 & 39**].
- (iv) The National Authority during the Executive Committee meeting is required to approve the annual plan of operations of State Authorities, within three months from the date of receipt, with appropriate amendments [**Section-15(1)(i)**].

(v) The annual plan of operation shall be prepared in the parts as mentioned in Form XII of the Rule 39 of CAF Rules, 2018 [Annexure I].

(vi) The APOs are approved as per following provisions contained in the CAF Act, 2016 and CAF Rules, 2018:

**a) Mandatory Activities**

The below-mentioned activities required to be implemented in accordance with the site-specific schemes submitted by the States/UTs, as part of the approved proposals for forest land diversion under the Van (Sanrakshan Evam Samvardhan) Adhiniyam, 1980 [Section-6(a)].

- (i) Compensatory afforestation
- (ii) Penal compensatory afforestation
- (iii) Any additional compensatory afforestation,
- (iv) Catchment Area Treatment plan
- (v) Integrated Wildlife Management Plan
- (vi) Other Site-Specific Activities

**b) Net Present Value**

The activities required to be implemented for compensating the loss of the ecosystem services as per the rule 5(2) and 5(3) of CAF Rules, 2018.

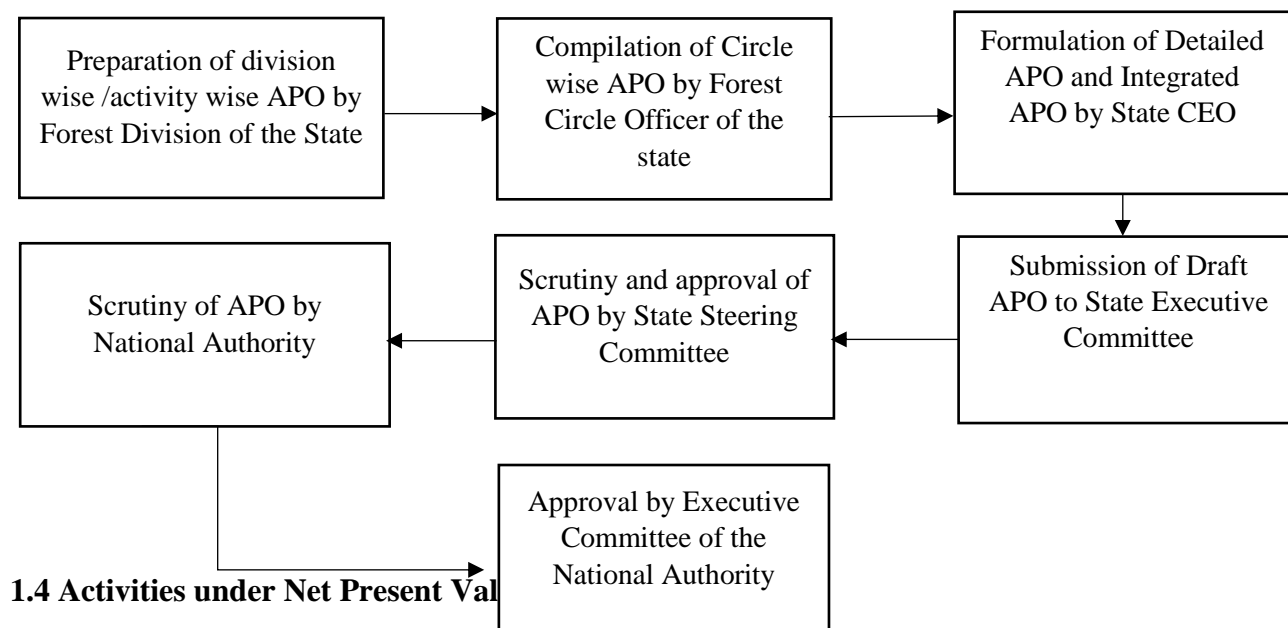
**c) Interest**

The activities required to be implemented from the amount of interest accrued on the State CAMPA fund as per the Rules 6(a) and 6(b) of CAF Rules, 2018.

**d) Others**

As per the approval of the Project by Government of India and its terms and conditions.

**Flow Chart for Preparation and approval of APO:**



**1.4.1** The *Section 2(j)* of CAF Act, 2016 defines Net Present Value (NPV) as hereunder

*“the quantification of the environmental services provided for the forest area diverted for non-forestry uses, as may be determined by an expert committee appointed by the Central Government from time to time in this regard.”*

NPV and penal NPV shall be used for artificial regeneration (plantation), assisted natural regeneration, forest management, forest protection, forest and wildlife related infrastructure development, wildlife protection and management, supply of wood and other forest produce saving devices and other allied activities as per approved plan.

**1.4.2** Manner of utilisation of net present value as per **Rule 5 of CAF Rules, 2018**

(i) The monies received towards net present value deposited in the State Fund is required to be used in the manner provided in **sub-rule 5(2) and sub-rule 5(3)**.

(ii) **Sub-Rule 5(2):** Not less than eighty per cent. of the monies referred to in sub-rule (1) shall be used for following activities for the forest and wildlife management in a State, namely:

- (a) Assisted natural regeneration;
- (b) Artificial regeneration;
- (c) Silvicultural operations in forests;
- (d) Protection of plantations and forests;
- (e) Pest and disease control in forest;
- (f) Forest fire prevention and control operations;
- (g) Soil and moisture conservation works in the forest;
- (h) Voluntary relocation of villages from protected areas;
- (i) Improvement of wildlife habitat as provided in the approved wildlife management plan or working plan;
- (j) Planting and rejuvenation of forest cover on non-forest land falling in wildlife corridors;
- (k) Establishment, operation and maintenance of animal rescue centre and veterinary treatment facilities for wild animals;
- (l) Supply of wood-saving cooking appliances and other forest produce saving devices in forest fringe villages as specified by the National Authority from time to time;
- (m) Management of biological diversity and biological resources.

**Explanation.** In cases where funds towards wildlife management and conservation plans are specifically collected and deposited in State Fund, then the same shall be spent for wildlife management in specified wildlife areas and not from the net present value.

(iii) **Sub-Rule 5(3):** Not more than twenty per cent. of the monies referred to in sub-rule (1) shall be utilised for strengthening of the forest and wildlife related infrastructure, capacity building of the personnel involved in utilisation of State Fund namely:

- (a) Establishment, up-gradation and maintenance of modern nurseries and other planting stock

production facilities for production of quality planting materials;

**(b)** Promoting conservation, sustainable use and documentation of biological diversity including preservation of habitats, conservation of land and folk varieties and cultivars, domesticated stocks and breeds of animals and microorganisms and chronicling of knowledge relating to biological diversity.

**(c)** Purchase and maintenance of equipment or devices used for communication and information technology for the purpose of protection of forest and wildlife;

**(d)** Construction, up-gradation and maintenance of inspection paths, forest roads in forest area, fire lines, watch towers, check posts and timber depots;

**(e)** Construction of residential and official buildings in forests for front line staffs deployed for protection of forest and wildlife;

**(f)** Casual engagement of local people or labours to assist regular staff of State Forest Department for works for protection of forest and wildlife undertaken from State Fund;

**(g)** Survey and mapping of forest areas for forest fire control, compensatory afforestation works, soil and moisture conservation, catchment area treatment and wildlife management for preparing annual plans to be executed from the State Fund;

**(h)** Independent concurrent monitoring and evaluation and third-party monitoring of various works undertaken from State Fund;

**(i)** Publicity-cum-awareness programme and exhibition on the various schemes being implemented by the State Authority from State Fund;

**(j)** Production and distribution of quality planting material through certified nurseries at subsidised price for promotion of trees outside forests on Government lands promoted by State Government;

**(k)** Forest certification and development of certification standards:

Provided that in case the activities referred to in sub rules (2) and (3) are to be undertaken in the forest land under the administrative control of the Forest Department of State Government, then the said activities shall be carried out as per the working plan:

Provided further that the said activities over forest land under the control of State Forest Department of State Government and being managed as per the working plan shall be taken up in consultation with the Gram Sabha or Village Forest Management Committee, as the case may be, and shall be in consonance with the provisions of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 (2 of 2007) and the guidelines issued thereunder, wherever applicable:

Provided also that in case the said activities are to be undertaken in areas not covered by the approved working plan then activities referred to in sub rules (2) and (3) shall be taken up in consultation with concerned Gram Sabha or Village Forest Management Committee or any authority having jurisdiction over that area, as the case may be, and shall be in consonance with the provisions of the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 (2 of 2007) and guidelines issued thereunder, wherever applicable.

(iv) For the plantation activities involved, the list of the activities / components as mentioned

for Compensatory Plantation (except those not applicable) should be followed.

(v) For ANR and AR activities, the site selection is of utmost importance and hence should be selection based on the preliminary assessment data. The output and outcome of the ANR and AR activities in terms of quality and extent of the forest needs to be distinctly aimed for.

(vi) **Sub-Rule 5(4):** the monies received towards Net Present Value deposited in the State Fund shall not be used for following activities, namely:

(a) Payment of salary, travelling allowances, medical expenses, etc. to regular, contractual and casual employees of the State Forest Department for implementing programmes in various forest divisions undertaken from the State Fund;

(b) Undertaking foreign visits;

(c) Payment for legal services for defending cases filed in Tribunals or Courts not related to the management of State Authority;

(d) Purchase of vehicles or staff cars for officers and heavy vehicles and machines for the State Forest Department for implementing programmes in various forest divisions undertaken from the State Fund;

(e) Construction of residential and official buildings for officers above the Forest Range Officer of the State Forest Department for implementing programmes in various forest divisions undertaken from the State Fund;

(f) Leasing, hiring and purchase of land for afforestation purposes;

(g) Purchase of furniture, office equipment, fixtures including air conditioners, and generator sets for residences and offices of the State Forest Department for implementing programmes in various forest divisions undertaken from the State Fund;

(h) Mandatory afforestation as per the working plan in the forest in blanks created by commercial felling of trees for revenue generation undertaken under working plan prescription;

(i) Undertaking forest and wildlife conservation and other activities undertaken under other schemes of the Government for the purpose of part financing the scheme for completing leftover works or complementary works of such schemes;

(j) Establishment, expansion and up-gradation of zoo and wildlife safari;

(k) Providing financial support, either by way of grant or equity to existing or for setting up new forest corporations, boards, etc.

**Explanation 1.**-While preparing the annual plan of operation for activities referred to in this rule -

(a) Priority shall be given to undertake identified activities in those villages which have been affected due to diversion of forest land;

(b) Priority shall be given to undertake those identified activities which has employment potential for local communities and creates community assets for the benefit of local community;

(c) Afforestation and plantation of indigenous plant species shall be undertaken in consultation with the local community dependent on forest.



**Explanation 2.** The mixing of the monies received towards Net Present Value shall not be allowed with any other state schemes under implementation from any other budget either for capital or spill over works and the works undertaken under sub-rule (2) and sub-rule (3) shall be on standalone basis and there shall not be any duplication of permitted works under different components.

### **1.5. Activities under Interest**

**1.5.1** The interest accrued on funds available in a State Fund and the interest accrued on all monies collected by the State Governments, shall be used for conservation and development of forest & wildlife and management of State Authority especially to offset increased activity, salary and cost of allowances to staff in CAMPA Authorities, infrastructure and capacity building/training/ awareness etc.

**1.5.2** The interest accrued on monies in the State Fund shall be used as per **Rule 6 of CAF Rules, 2018** in the following manner:

(a) **Sub-Rule 6(a):** Not less than sixty per cent of the interest transferred to the State Fund and further accrued on the amount available in the State Fund referred to in sub-rule (1) shall be spent on activities for the purpose of conservation and development of forest and wildlife namely:

- (i) To offset the incremental cost of compensatory afforestation and penal compensatory afforestation at the increased wage rates;
- (ii) To offset the incremental cost of catchment area treatment plan at the increased wage rates;
- (iii) To offset the incremental cost of wildlife management plan at the increased wage rates;
- (iv) For disbursement of salary and allowances of members and staffs, both regular and contractual, of the State Authority;
- (v) For disbursement of sitting fees and allowances to nominated members of the State Authority;
- (vi) Activities referred to in sub-rules (2) and (3) of rule 5;

(b) **Sub-Rule 6(b):** Not more than forty per cent of the interest transferred to the State Fund and further accrued on the amount available in the State Fund shall be spent for the non-recurring and recurring expenditure of the State Authority, namely:

- (i) Management of office establishment;
- (ii) Office equipment including computers and peripherals and its maintenance for the State Authority;
- (iii) Hiring of staff cars for the use of the officers and officials of the State Authority;
- (iv) Hiring of buildings on lease for the office establishment and residences of the officers of State Authority;
- (v) Other contingencies for management of the State Authority, with the approval of the steering committee of the State Authority;
- (vi) Any other activity for management of the forests and wildlife not referred to in sub-rules (2) and (3) with the prior approval of the steering committee of the State Authority and included

in the annual plan of operation.

**Explanation:** Under no circumstances, mixing of the interest accrued on the monies in the State Fund shall be allowed with any other State budget either for capital or spill over works and the works undertaken under this rule shall be on standalone basis and there shall not be any duplication of permitted works under different components.

## CHAPTER II: MANDATORY ACTIVITIES

### PREPARATION OF THE ANNUAL PLAN OF OPERATION FOR MANDATORY AND OTHER ACTIVITIES

#### 2.1 Compensatory Afforestation (Including Additional and Penal):

- i. The compensatory afforestation (CA) is to be implemented in the project/ mission mode aiming at holistic ecological restoration of the earmarked CA site(s), which are in various degree of land degradation. The efforts should be directed to create forest-like vegetation representative to the site quality of the locality by the end of the project period.
- ii. The estimates of compensatory afforestation should factor site-specific requirements of creating suitable conditions for facilitating quick growth of natural vegetation representing the forest type of the area. There should be proper evaluation of the needs of protection of forest/ plantation site from anthropogenic factors as well as fire etc., should also include the measures to be adopted to address drivers of forest degradation. Various stages for ecological succession should be taken into consideration while preparing comprehensive plan for ecological restoration, restoration and enrichment of local biodiversity and the forest productivity.
- iii. Timely completion of all Compensatory Afforestation (CA) and other mandatory activities specified in respect of any proposal for diversion of forest land approved under Van (Sanrakshan evam Samvardhan) Adhiniyam, 1980 by the Government of India are to be accorded highest priority by the States/UTs and accordingly needs to be included in the proposed APO immediately after the grant of final approval.
- iv. CA should be taken up only after the issuance of the Stage – II clearance (final clearance) has been granted unless otherwise mentioned specifically in the terms and conditions of the approval of the project for the diversion of forest land for non-forestry use by the Government of India.
- v. The backlog of CA, if any should be planned and completed on the highest priority.
- vi. The site(s) of the CA must be the same as has been approved under the proposal of diversion of forest land by the Central Government. KML files/ Geo referenced maps of the CA sites should match the details of the uploaded and approved KML file on PARIVESH Portal mentioned in the FC clearance.
- vii. In case of any change in the site(s) of CA and other mandatory activities, approval of competent authority should be obtained.
- viii. The demand of CA is raised by the concerned State/UT Forest Department with the user agency based on the approved estimates submitted with the proposal for obtaining forest clearance from the Government of India. Therefore, the amount for the proposed mandatory activities should be according to the approved estimates and escalation with justifiable reasons should

be covered from the interest component under Rule 6(a) of CAF Rule, 2018.

- ix. Before initiating the CA, the baseline data with respect to site(s) should be created on the existing vegetation, fauna in the area and surroundings, which should also include the information on climatic, edaphic (soil quality and water availability) and topographic conditions, drivers of degradations like vulnerability to forest fire, soil erosion, grazing and anthropogenic pressure etc.
- x. **Demarcation of site:** The afforestation site should be properly demarcated on the ground and secured with proper fencing before starting CA and other mandatory activities. The activities involved in the CA plantation/ eco restoration scheme should incorporate relevant site-specific components.
- xi. **Creation of compensatory afforestation**
  - (i) **Preparatory Activities:**
    - a) Afforestation site should be properly fenced to protect the plantation from anthropogenic pressure.
    - b) Site preparation activities of the planation site(s) such as soil working, removal of weeds and invasive species as required for creating suitable conditions for planting locally suitable species and encouraging natural regeneration of local vegetation.
    - c) Soil and moisture conservation measures on the site to be taken up in advance.
    - d) Nurseries should be raised in advance to ensure the availability of sufficient planting stock at least of one-year old seedlings/ saplings of suitable species representing flora. The plantation should consist of multiple species of trees, shrubs, herbs and grasses representing the local biodiversity.
    - e) Use of organic manuring and vermicomposting may be encouraged.
    - f) Treatment to encourage root stock growth/ natural regeneration.
    - g) Essential infrastructure, beat office, check post, labour camp, watering arrangements, inspection paths, fire lines, site nurseries/ shades should be provided as per requirement.
  - (ii) **Plantation Activities:**
    - a) Digging of planting pits of suitable size and filling with suitable planting mix as per requirement of the species.
    - b) Transportation of saplings to the site and planting.
    - c) Sowing of seeds of grasses and herbs
    - d) Irrigation/ Watering arrangement for plants during dry season
  - (iii) **Post Planting/ Maintenance Activities:**
    - a) Watch and ward activities, weeding, watering etc.
    - b) Cultural operation
    - c) Mulching, if required
    - d) In case of the low survival percentage/more casualties, taking up replacement planting/

casualty replacement/ Gap Filling and other ancillary activities

**(iv) Record keeping and plantation journals:**

- a) Maintenance and regular updation of plantation forms and journals
- b) A separate plantation register for CA, mandatory works and ANR, AR raised under NPV funds should be maintained.
- c) The verified and corrected KML file with attribute information of CA plantation area (Polygon) should be uploaded on e-Green Watch Portal.
- d) The records of all CAMPA works should be maintained on RS & GIS platform.

**(v) Completion of Compensatory Afforestation, Exit Strategy & Post Plantation monitoring:**

- a) On the completion of Compensatory Afforestation works the concerned DFO will issue completion certificate which will be recorded in the official records confirming the compliance of the FC approval granted by the Ministry.
- b) The State / UT Government, if not notified earlier, shall notify the CA site on the recommendation of Forest Department after due validation and verification.
- c) There should be proper exit strategy and the CA site should be managed as per the protocol of the Forest Department.

**2.2 Catchment Area Treatment Plan (CATP):**

The activities involved in the CAT Plan schemes should incorporate all components so that the estimates prepared could reflect realistic expenditure proposed. The components are given as below:

(i) **SMC measures:** The works should be carried out as per the approved CAT plans. Proper survey of the area should be done before preparation of CAT Plan, which will specify the SMC measures depending on the site requirement. The schedule of implementation should also be provided in the CAT Plan and budget and fund availability should be ensured.

(ii) **Vegetative measures:** Development of nurseries and undertaking Plantation to check erosion/Pasture Reclamation/Social forestry/ enrichment planting.

**2.3 Integrated Wildlife Management Plan (IWMP):**

The approved IWMP by the State Wildlife Board /Chief Wildlife Warden/ National Wildlife Board (as the case may be) is required to mention all the activities/ components along with the quantity/extent of each item and the commensurate financial projection of the year (under consideration) need to be furnished in the form of APO. A copy of the approved IWMP with the relevant FC clearance is required to be enclosed. The tentative list of components (not exhaustive) is given as below:

- a) Habitat management for flora and fauna (Food/cover/water management)
- b) Human wildlife conflict management



- c) Weed/ invasive species removal
- d) Species specific Management Programme
- e) Rescue, treatment and breeding center for wildlife
- f) Trans boundary wildlife management and coordination
- g) Ex-situ In-situ conservation programme
- h) Patrolling and anti-poaching activities
- i) Wildlife protection enforcement
- j) Forest fire prevention and control operations
- k) Eco restoration, capacity enhancement, education awareness & Trans boundary wildlife management

#### **2.4 Components in Others head:**

Any other items approved under the category of 'others' while obtaining FC clearance, along with the quantity/extent of each item and the commensurate financial projection for the year (under consideration), need to be furnished in the APO.

## CHAPTER III: NET PRESENT VALUE

### 3.1 Utilization of NPV Funds

- (i) The permissible activities are outlined in the sub-rule 5(2) and sub-rule 5(3) of the CAF Rules, 2018. In addition, the National Authority gives suitable instructions from time to time to regulate utilisation of NPV funds for achieving measurable and verifiable positive outcomes in qualitative improvement and ecological restoration of degraded forests. Since, excessive reliance of the States/UTs on NPV funds will affect the sustained maintenance of plantations, Artificial Regeneration (AR), Assisted Natural Regeneration (ANR), nurseries, and other assets established through NPV funds in subsequent years, the utilisation of NPV and interest funds require fiscal discipline and diligent planning to ensure the regular availability.
- (ii) The sub-rule 5(2) of the CAF Rules, 2018 mandates that at least 80% of NPV funds be allocated to afforestation and related activities, which is vital for enhancing forest cover quality, restoring degraded lands, and enriching biodiversity. The sub-rule 5(3) of CAF Rules, 2018, mandates that 20% of the NPV funds be used for essential infrastructure support and capacity building that has direct impact on extension and improvement of forest cover and wildlife habitat.
- (iii) In preparing States/UTs Annual Plan of Operations, priority should be given for maintaining ANR, AR and other plantations established in prior years. Completion of ongoing works of previous years should be considered before proposing new activities.
- (iv) As a principle, not more than 20% of the available NPV funds should be utilised annually with an additional 5% allocation permissible only for boundary demarcation and the voluntary relocation of villages from Protected Areas limiting maximum NPV expenditure up to 25%.

### 3.2 Perspective Plan

The utilization of NPV funds, as per Rules 5(2) and 5(3) of the CAF Rules, 2018, requires strict financial discipline. Therefore, it is essential to prepare a perspective plan for a minimum of five years, similar to the Working Plan. This plan should include a periodic assessment of available NPV funds and forecast future funds requirement focusing on Assisted Natural Regeneration (ANR) and Artificial Regeneration (AR) to restore forests, construction of residential and forest buildings for frontline staff, procurement of necessary IT and monitoring tools, firefighting equipment, and support for the voluntary relocation of villages from protected areas. This perspective plan will ensure the effective and sustainable management of NPV funds.

An OM vide File No. NA-5/1/2020-NA dated 22<sup>nd</sup> July 2024 and a letter vide no. NA-5/1/2020-NA dated 30<sup>th</sup> May, 2023 circulated on the Guidelines for preparation of APO of States/UTs CAMPA-Utilization of funds under Net Present Value and Interest components [*Annexure II, Annexure III*]. NPV and Perspective plans discussed in EC are outlined in Chapter VII [7.3].

### 3.3 Preparation of the Annual Plan of Operation for NPV activities

#### 3.3.1 Net Present Value Activities

CAMPA funds are used for regeneration, including plantations (both artificial plantation and assisted natural regeneration) and ecological restoration, to compensate for forest and ecosystem loss. NPV activities focus on improving forest quality and wildlife habitats. While CA funds are site-specific and mandatory for compensatory afforestation, NPV funds aim to enhance forest cover, biodiversity conservation, and ecosystem services.

There is a need for developing synergic and innovative APOs especially for utilization of NPV under the components of CAF Rules, 2018 in line with working plan prescriptions and the DFOs/IAs are advised to consider the following instructions while formulating the APOs:

**(i) Utilization of 80% or above Rule 5(2) for following activities:**

**a. Selection of Area:** The area selection for Assisted Natural regeneration should fall under the category of degraded forests (<40% of density class) which has sufficient root stock available and can be restored by creating favourable conditions of natural regeneration, controlling drivers of degradation, soil-water conservation and augmentation with plantation of local species to 200-600 saplings per hectare. After the ANR efforts, it is expected that on completion of the efforts, the area will shift to higher density class with enriched number of species.

**b. Assisted Natural Regeneration (ANR):**

- i. ANR and plantations should be taken up in a project mode to cover as much as possible forest area in a landscape approach through integrated action. Efforts should be made to secure the area from biotic factors and initially the peripheral area should be covered so that the forest area of the interior gets time to regenerate itself.
- ii. In afforestation, locally suitable species should be used to enrich and enhance regional biodiversity.
- iii. A mix of species including various *Ficus* spp., fruit bearing plants/ fodder/ NTFP/ medicinal plants/bamboo, etc. should be planted.
- iv. Natural regeneration should be facilitated by cultural operations.
- v. Soil and moisture conservation shall be integrated with afforestation activities.
- vi. At least one fourth of the tree species should be fruit bearing as per agroclimatic suitability.
- vii. As per practice, most of the APOs received from DFOs are pertaining to plantation including gap planting by clearing the area and planting of locally growing principal tree species. It is advised to consider “**Assisted Natural Regeneration**” and use standard practices of ANR for important species like Teak, Sal, Sissoo, Sandalwood, Fir, Deodar, Kail, Chir and other species (as provided in the working plans) including those available in forests.
- viii. In large plantation areas where ANR or plantation is to be taken for multiple year, a plantation cycle should be adopted so that the area is covered in 5-10 years with use of minimum fencing on the vulnerable sites.

**c. Artificial Regeneration (AR):** Forest areas in high degree of degradation (scrub or low density open forests) with less natural regeneration potential should be covered under artificial regeneration/ plantation supported by soil and water conservation, control of forest fire, protection of area and plantation of local species to 400-800 saplings per hectare. With the afforestation (AR) efforts, the area is expected to shift to moderate or higher density forest representative to the forest type of the area.

Normally, the area selected for Artificial Regeneration or Plantation under NPV should be restored in a period of 4-6 years. If the degraded forest is in severe degree of degradation and will require major efforts and significantly longer period for ecological restoration, such sites should be covered under compensatory afforestation.

- d. Silvicultural Operations in Forests:** It is encouraged to propose the Working Plan prescriptions separately. It involves pruning, training, coppicing, singling etc. which could be proposed for existing trees in the 0-10 cm diameter class generally after carefully examining all the aspects and in consultation with CF concerned.
- e. Protection of Plantation and Forests:** The consolidation of forest area and securing their boundary is the highest priority to ensure protection of the forest from encroachment and fragmentation. Therefore, survey and demarcation of the forest area should be done if not already carried out in the past. The forest area should be secured erection/re-fixing of boundary pillars.
- f. Pest and Disease Control in Forests:** It advised to examine this aspect carefully and propose the APOs in consultation with experts. DFOs are advised to involve ICFRE institutions. There may be an event of disease spread in the forests, which require timely action for control.
- g. Forest Fire Prevention and Control Operations:** The APO should consider all possible site specific silvicultural sound fire prevention measures like creation and maintenance of effective fire lines, planting of fire- resistant evergreen species along the fire lines and suitable Water Harvesting Structures, etc to ensure moisture retention and minimize the fire incidences. This will also help in developing resilience in the forest areas so that it becomes a model for fire-resilient forest.

The proposed activities for controlling and prevention of forest fire in the APO of State CAMAP should include the following:

- (i) The proposal should be in conformity with the approved State Forest Fire Action Plan
  - (ii) The plan should prioritise vulnerable areas based on the data of fire incidences shared by FSI or the Forest Department and need assessment.
  - (iii) The existing length of Fire lines and their kml files.
  - (iv) The maintenance of fire lines should mention the length of firelines being maintained from State Fund, CSS and others and the works proposed under State CAMPA APO.
  - (v) Likewise parts of firefighting equipments and other activities proposed should be clearly demarcated under CAMPA, CSS and State Plan.
  - (vi) The existing inventory of firefighting equipments should be furnished alongwith the fresh requirements.
  - (vii) The vehicles proposed for engaging on hired basis should be for the fire-season only.
- h. Soil and Moisture Conservation Works in the Forests:** It is advised to include site-specific SMC works in the forest based on scientific study of the topography along with suitable vegetative measures to prevent soil erosion to ensure that the treated area is able to retain moisture during dry periods, contributes to revival of streams, springs and recharge of ground aquifers. This will also help in Natural regeneration and growth of natural grasses / shrubs etc and mitigate forest fires, human-animal conflict etc in the next couple of years.
  - i. Supply of wood-saving cooking appliances and other forest produce saving devices in**

**forest fringe villages:** Under *Ujjwala* Scheme, Government is providing LPG to all States/UTs, hence providing an LPG option under this component may not be encouraged. However, in some remote areas, there may be a need for providing alternatives to firewood or go for efficient systems like improved cook stoves or solar heating options which reduce pressure on forests for removal of firewood. Hence, the Controlling Officers must guide the DFOs and exercise due diligence in ensuring developing an innovative APO focusing on alternatives to mitigate pressure on forests and creation of livelihood as a spin-off.

**j. Management of Biological Diversity and Biological Resources:** There is a need to conserve and enrich local biodiversity in the forests including the unique biodiversity endemic to the area.

**(ii) UTILIZATION OF UP TO 20% RULE 5(3) FOR FOLLOWING ACTIVITIES:**

**a.** Part of the funds under the 20% component shall be utilized for creating and upgrading infrastructure to enhance the capacity of frontline staff involved in forest protection and management, to ensure effective implementation of conservation efforts.

A comprehensive need assessment (survey) shall be conducted to evaluate the existing infrastructure for frontline staff, including offices, quarters, check posts, control rooms, transportation, communication devices and equipment, to identify gaps, deficiencies, and priorities for upgrade or development. In case of the infrastructure proposed for frontline staff following is required:

- (i) Office – Range office, Beat office, Camp office, check posts, labour shed
- (ii) Residential – Range office Quarter, Dy. FRO, Forester, Forest Guard
- (iii) The total requirement of office and residences of the frontline staff of the States should be assessed based on already existing infrastructure.
- (iv) New requirement need to be phased out for at least 5 years.
- (v) CAMPA fund will not be used for maintenance of the existing infrastructure for residence and offices of the frontline staffs except of those who are directly assigned for implementation of the CAMPA works.

S. No.	Type of buildings	Total Requirement for the State/UT for next five years	Existing	Additional requirement	
				From CAMPA	From Other Schemes
<b>Offices</b>					
	Forest Range office				
	Beat office				
	Check Post				
	Labour Camp				
	Others				
<b>Residential Quarters</b>					
	Forest Ranger				
	Dy. Forest Ranger				



	Forester				
	Forest Guard				
	Others				

- b.** Likewise, the requirement of vehicle for patrolling for frontline staff should be accordingly worked out by taking into account the existing vehicles and additional requirement with priority to vulnerable areas.
- c.** Production & utilization of Quality Planting stock is the backbone of plantation activities. The planting stock may vary from just a quality seed, seed ball, a stump or root cut, or a well nurtured and hardened seedling/ sapling.
- d.** To enhance nursery capacity and meet the growing demand for seedlings and planting materials, upgrading existing facilities is essential. This can be achieved by incorporating additional infrastructure, such as shade houses, mist chambers, seed storage facilities, potting mixture yards, specialized nursery equipment, and root trainer nursery facilities. These upgrades will significantly improve production efficiency and enable the supply of high-quality planting materials, ultimately supporting successful afforestation and reforestation efforts.

## CHAPTER IV: INTEREST

### 4.1 Utilisation of Interest Fund

- (i) The permissible activities are outlined in Rule 6(a) and 6(b) of the CAF Rules, 2018. The first priority of Interest Fund is to meet the enhanced expenditure on account of increase in wage rates and material costs.
- (ii) Not less than 60% of the interest transferred to the State Fund and further accrued on the amount available in the State fund shall be spent on activities for the purpose of conservation and development of forest and wildlife namely:
  - a) Incremental cost due to increased wage rates
  - b) Salary and allowances of the State Authority
  - c) Sitting fees and allowances to nominated members
  - d) For activities referred to in sub-rules (2) and (3) of rule 5
- (iii) Not less than 40% of the interest transferred to the State Fund and further accrued on the amount available in the State Fund shall be spent for the non-recurring and recurring expenditure of the State Authority, namely:
  - a) Management of office establishment
  - b) Office equipment for the State Authority
  - c) Hiring of staff cars for officials of the State Authority
  - d) Hiring of buildings on lease for office establishment and residences of the officers
  - e) any other activity of the forests and wildlife not referred to in sub-rules (2) and (3)
- (iv) Under no circumstances mixing of the interest accrued on the monies in State Fund shall be allowed with any other state budget either for capital or spillover works.
- (v) Works undertaken under this rule shall be on standalone basis with no duplication.
- (vi) States/UTs are proposing higher provisions from the Interest Fund without evaluating future requirements, risking the exhaustion of this non-replenishable fund. Many States/UTs have yet to complete the backlog of compensatory afforestation from previous years even from 1980.
- (vii) To meet the increased costs of compensatory afforestation and other mandatory works against their project-wise, the States/UTs CAMPA Authorities must, therefore, carry out detailed exercise for estimation of the funds required from interest. Therefore, the annual expenditures from the available interest fund is limited to not more than 10%, with exceptions under Rule 6(a)(i) to (iv) where actual costs due to wage revisions may necessitate higher allocations.
- (viii) An OM vide File No. NA-5/1/2020-NA dated 22<sup>nd</sup> July 2024 circulated on the Guidelines for preparation of APO of States/UTs CAMPA-Utilization of funds under Net Present Value and Interest components. [*Annexure III*]. Activities under interest component discussed in EC are outlined in Chapter VII [7.4].

## **4.2 Perspective Plan**

Utilization of interest funds, as stipulated in Rules 6(a) and 6(b) of the CAF Rules, 2018, requires adherence to strict financial discipline. It is essential to develop a year-wise perspective plan, similar to the Working Plan, which will include periodic assessments of available interest funds and projections for future requirements. The perspective plan should prioritize covering increased costs in compensatory afforestation, catchment area treatment, and wildlife management due to rising wage rates, along with the payment of salaries and allowances for State Authority staff and members. Furthermore, the perspective plan should assess funding needs for activities under Sub-Rules 5(2) and 5(3), as well as non-recurring and recurring expenses of the State Authority, such as office management, procurement of equipment, leasing of buildings, staff vehicles, and other necessary activities.

## CHAPTER V: MONITORING AND EVALUATION

- (i) After the completion of the CA and mandatory works, the completion certificate should be signed by the concerned Forest Range Officer and certified by the Concerned DFO. The completion of CA and mandatory activities should be notified by the CEO, State CAMPA to the Regional Office of the Ministry and the Nodal Officer of FC of the State for recording the compliance. The information of compliance should be communicated to the CEO, National CAMPA. On transfer of the executive and supervisory staff, the afforestation site should be properly handed over the new incumbents along with the records.
- (ii) There has to be proper internal monitoring mechanism for monitoring and evaluation of compensatory afforestation and other activities. It has to be ensured that monitoring and evaluation, apart from survival percentage and growth statistics also includes suitable criteria and indicators for measuring the process of ecological restoration such as growth pattern of local species, enhancement of biodiversity, improvement in soil productivity and moisture regime, vegetation structure and composition, etc.
- (iii) The calendar of monitoring and evaluation should be prepared well in advance. The Internal Monitoring should be done annually by the officials independent of the team, which has implemented the works.
- (iv) Third-party monitoring and evaluation is to be done regularly and periodically.
- (v) The monitoring reports should not only reflect the objective assessment of the afforestation efforts, but also the constraints, shortcomings, gaps in implementation along with recommendations and suggestions to address them timely.
- (vi) The monitoring process should also comment on the measures taken on the previous recommendations of various monitoring committees.
- (vii) The report on Internal as well as Third Party Monitoring to be sent timely to the National Authority and Monitoring Group of the National Authority. The Annual Plan of Operations should briefly mention the recommendations made in the Monitoring Reports and actions proposed for ensuring the follow up action.
- (viii) **KML File Submission Instructions for APO**
  - a. Submit KML files organized in year-wise folders (e.g., 2024-25), with subfolders designated for each creation activity (CA/ANR/AR, Soil Moisture Conservation activities, Buildings, firelines etc.).
  - b. Ensure plantation area KML files are in polygon geometry.
  - c. Use point geometry for KML files related to activities such as Soil Moisture Conservation structures, buildings, and modern nurseries.
  - d. Proposed firelines KML files must be in line geometry.
  - e. Provide attribute information in Excel sheet format, as outlined in *Annexure IV*.
  - f. Attach the zipped folder containing KML files and Excel sheets with the APO.
  - g. Verify that KML files are compatible with Google Earth.
  - h. Confirm the accuracy of attribute information and KML file geometry
- (ix) Preparation of PERT/CPM Chart of the activities for each plantation for monitoring of the progress
- (x) Monitoring and Evaluation discussed in EC are outlined in Chapter VII [7.5].

## CHAPTER VI: GENERAL INSTRUCTIONS

### GENERAL INSTRUCTIONS FOR THE PREPARATION OF ANNUAL PLAN OF OPERATION OF STATE/UT AUTHORITIES

#### 6.1 Submission of Integrated APOs by States/UTS

The States are required to submit Integrated APOs outlining activity wise physical and financial targets under CAMPA, CSS, State Plan Funds and any other schemes. This submission should clearly specify the fund allocated from CAMPA, CSS and other sources to prevent duplication and ensure comprehensive financial transparency. A letter vide file no. NA-15/1/2022-NA dated 26th May 2023 is circulated to States/UTs with a revised format of integrated APO. [*Annexure V, Annexure VI, Annexure VII & Annexure VIII*].

#### 6.2 Declaration Certificate of APOs

A Certificate from the CEO of State CAMPA confirming that Compensatory Afforestation proposed in APO will be implemented on the same Non-Forest Land/ Degraded Forest Land and within the estimated cost as approved under the corresponding project in accordance with the Van (Sanrakshan evam Samvardhan) Adhiniyam, 1980. A letter No. NA-1/6/2023-NA dated 18th March 2024 is circulated to the States/UTs [*Annexure IX, Annexure X*].

#### 6.3 Guiding principles for Holistic Eco-Restoration under CAMPA

The Guiding Principles of CAMPA aim to design to establish a framework for the implementation of eco-restoration activities through integrated planning, implementation, monitoring, and evaluation of afforestation sites to address drivers of forest degradation viz. forest fire, grazing, illegal removal of forest produce etc. to mitigate adverse environmental impact, conservation, restoration and enrichment of biodiversity, improvement of wildlife habitat and sustainable forest management. Suggestion on the guiding principles for Comprehensive Ecological Restoration of the degraded forest and non-forest lands has been circulated vide letter no. NA-5/1/2020-NA dated 31.05.2024. [*Annexure XI*]. Ecological Restoration guiding principles discussed in EC are outlined in Chapter VII [7.3.3].

#### **Key components of CAMPA activities for Eco-Restoration:**

- (i) Preparation of comprehensive estimates of compensatory afforestation including all necessary activities/works for holistic ecological restoration
- (ii) Survey of CA and other afforestation (ANR/AR) sites for eco-restoration. CA sites should be the same as per approved KML file polygon under the FCA approval. In case of ANR and AR the sites should be taken up as per working plan prescriptions.
- (iii) Boundary Demarcation & Fencing: Strengthening/securing the boundary of the afforestation area for eco-restoration including control of grazing and other factors of forest degradation.
- (iv) Assessment of flora & fauna: Status of existing flora of the area and its diversity for giving a baseline reference for future assessment.



- (v) Site Preparation: Control and removal of invasive species, facilitation of natural regeneration through root stock protection, preparation of fire line and inspection path/trek, Pre plantation works & making of watering arrangements and habitat improvement for wildlife etc.
- (vi) Soil Moisture Conservation (SMC): Implementing soil and water conservation measures for improving site quality, water availability and reducing soil erosion etc.
- (vii) Establishment of Nursery: Creation of nursery for saplings of local plants/flora including herbs, shrubs, grasses and trees.
- (viii) Necessary infrastructure support: Labour shed, site office/camp office for forest field staff, drinking water etc.
- (ix) Afforestation and Reforestation and strategic open space & grassland: Planting native tree species/other flora of the area and restoring forest cover on or degraded lands.
- (x) Biodiversity Conservation: Protecting and restoring biodiversity-rich areas, conserving endangered species, and promoting habitat restoration.
- (xi) Community Participation: Involving local communities in eco-restoration planning, implementation, and monitoring for sustainable outcomes and community ownership.
- (xii) Stakeholder Engagement: local communities, NGOs, Government Agencies, and experts. Monitoring and evaluation framework for regular assessment of eco-restoration.
- (xiii) Community involvement: Promote people participation and generate green employment.
- (xiv) Engagement of required Professionals from time to time
- (xv) Record maintenance

#### **6.4 Creation of Model Nurseries in every district/Forest Division**

The National Authority has invited proposals for creation of a Model Nursery in each District/ Forest Division for strengthening of nursery infrastructure, which can serve as a focal point for multiplication of planting material, capacity building/training of staff engaged in nursery raising and promoting innovation. Model Nurseries will act as extension centres of public engagement for creating awareness on forest, trees, biodiversity and nature, especially students and youth. A letter no. NA-1/27/2022-NA dated 04.01.2023 and 06.02.2023 circulated to States/UTs attached and the Proforma for creation of Model Nursery is attached. [*Annexure XII, Annexure XIII*]. Guidelines for Creation of Model Nurseries discussed in EC are outlined in Chapter VII [7.3.4].

#### **6.5 Guidelines for Procurement of Vehicles utilising CAMPA fund**

The guidelines have already been approved by the National Authority for procurement of multi-utility vehicles for meeting the operational requirements of forest frontline staff of State/UT Forest Departments from the NPV component of State CAMPA Funds. The proposal for procurement of vehicles will form part of the Annual Plan of Operations of respective States/UTs for approval of National CAMPA. The approved guidelines for procurement of vehicles and the proposal to purchase attached in *Annexure XIV*. Guidelines for Procurement of Vehicles discussed in EC are outlined in Chapter VII [7.3.5].

## **6.6 General instructions for undertaking CAMPA Activities in States/UTs**

- (i) Innovative Technologies and good practices like use of IT, MIS/Dashboard, Drones for monitoring and communication, social audit and transparency mechanism, digitization of forest boundaries, digital forest inventories, eco-tourism, etc.
- (ii) Green employment created in Afforestation, Forest Regeneration and conservation activities
- (iii) Soil Moisture Conservation works undertaken in forests and protected areas
- (iv) Forest Fire prevention measures, including Fire lines and support infrastructure
- (v) Infrastructure/ Facilities created for Forest Protection and Frontline Staff
- (vi) Improvement of forests by weed/ lantana removal
- (vii) Development of Village Relocation sites as Wildlife Habitat under CAMPA

## CHAPTER VII: DECISIONS OF NATIONAL AUTHORITY

### A. DECISIONS OF THE EXECUTIVE COMMITTEE OF THE NATIONAL AUTHORITY CAMPA

#### 7.1. Preparation of Annual Plan of Operations (APO)

##### 7.1.1 General Instructions:

- i. The National CAMPA Authority at 10<sup>th</sup> EC meeting dated 03.02.2021 directed that prior to implementation of approved Supplementary APOs, the Executive Committee of the State Authority shall ensure that a certificate should be attached with activities that are proposed to be taken up by them and are being taken up after due consultation with Gram Sabha and are as per provisions of FRA 2006. The activities proposed in forest areas are in consonance with approved working plan; and activities proposed in protected areas (PAs) are in consonance with approved management plan. The State EC will also ensure that there is no overlapping of activities with other schemes.
- ii. The 10<sup>th</sup> EC meeting dated 03.02.2021 directed States/UTs to ensure that proposed activities have adequate forward and backward linkages. In future, the APOs that are sent to the National Authority for approval must be accompanied with **rationale of activities proposed, information on approved minimum wage rate, schedule of rates, model estimates etc.**
- iii. The National CAMPA Authority at 11<sup>th</sup> EC dated 26.03.2021, 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 the National Authority directed States and UTs for Utilization of State Compensatory Afforestation Fund (CAF) shall be done in such a manner that at least 80 per cent is used for afforestation/ forest development and wildlife habitat improvement and maximum 20 per cent be used for infrastructure/capacity building related items.
- iv. The National CAMPA Authority in the 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 directed **CAMPA Funds must be utilised primarily for undertaking compensatory afforestation** (both artificial and assisted natural regeneration) to compensate the loss of forest and ecosystem services on account of diverted forest land for non-forest activities.
- v. The National CAMPA Authority in the 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 stated **not less than 60% of interest accrued on the deposits in State Funds should be spent on the activities for the conservation of forests and wildlife.** For improvement of wildlife habitat, CAMPA funds should be utilized only for raising of fodder and fruit bearing trees, soil and moisture conservation, augmentation measures and invasive weed control.
- vi. The National CAMPA Authority in the 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 directed that **construction and maintenance of Rescue Centre should only be**

**taken up after vetting of Central Zoo Authority** and if funds are not available from other sources.

- vii. The National CAMPA Authority at 17<sup>th</sup> EC dated 01.06.2022 directed States/ UTs to **involve IRO** at the planning stage of the Annual Plan of Operations (APOs) and to include them in the monitoring of activities thereafter. Although, Head of IRO is a member of the Steering Committee, but its observed that the APOs are not shared with them in advance for better appraisal. In future, the APOs should be submitted to concerned IRO **at least one week before** the meeting of State Steering Committee
- viii. The National Authority at 20<sup>th</sup> EC meeting dated 09.11.2022 directed States/UTs to **complete the works approved in APO within the year and avoid any spill over for the next year** It was emphasized that mandatory activities should be prioritized and utilize the released funds for maintenance of CAMPA activities under NPV and Interest Component before starting new activities. A meeting notice letter vide no. NA-1/36/2022-NA dated 05.01.2022 circulated to all States and UTs and a virtual meeting was organised by the National Authority with the CEOs, States/UTs on 13.12.2022.
- ix. The National Authority at 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022, 06.04.2022; 17<sup>th</sup> EC dated 01.06.2022 and 21<sup>st</sup> EC meeting dated 02.02.2023 and 13.02.2023 directed States & UTs regarding **submission of Integrated APOs** outlining activity wise physical and financial targets under CSS, state plan funds, campa and any other schemes clearly indicating the financial allocations received by the departments from CAMPA, CSS and other sources. A letter vide OM no. NA-15/3/2022-NA dated 20<sup>th</sup> Feb, 2023 for the format of Integrated APO was circulated (Annexure II, III, IV)
- x. The National Authority at 17<sup>th</sup> EC dated 01.06.2022, 20<sup>th</sup> EC meeting dated 09.11.2022; 21<sup>st</sup> EC meeting dated 02.02.2023 and 13.02.2023 and also in 24<sup>th</sup> EC meeting dated 31.08.2023 highlighted the **timely release of CAMPA funds by State Governments to State Forest Departments** for carrying out CAMPA activities as per the approved Annual Plan of Operations. In this regard a letter dated 21<sup>st</sup> November 2021, O.M. vide no. NA-14/1/2022-NA, and letter no. NA-1/24/2023-NA dated 6.10.2023 circulated to States/UTs
- xi. The National Authority at 23<sup>rd</sup> EC meeting dated 13.06.2023 directed the States & UTs that **APOs should be submitted in prescribed format duly signed by the Chief Executive Officer** or the Authorised Officer of State/UT for the proper ownership of Agenda. The agenda should contain the undernoted confirmation on agenda figures of each State/UT. A letter has been circulated to the States/UTs for submission of APO to National Authority vide no. F. No. NA-1/6/2023-NA.
- xii. The National Authority at the 23<sup>rd</sup> EC meeting dated 13.06.2023 directed the States & UTs for the **submission of the Declaration Certificate of APO**. A letter has been circulated to the States/UTs for submission of APO to National Authority vide no. F. No. NA-1/6/2023-NA.
- xiii. National Authority in the 24<sup>th</sup> EC meeting dated 31.08.2023 directed the PCCFs and HoFFs

for **organising regular meetings of the Steering Committee and Executive Committee of State/UT Authorities** to review release of funds and the progress of implementation of CAMPA activities

- xiv. The National Authority in the 24<sup>th</sup> EC meeting dated 31.08.2023 and 25<sup>th</sup> EC meeting dated 02.11.2023 directed the State Governments to deposit annual interest accrued on State CAMPA funds which is provided in the CAF Act, 2016. The cost of CA and other CAMPA activities were realized from the user agencies as per the then prevailing scheduled rates. Since the cost of wages and materials increases over the period of implementation of CAMPA activities, the increased cost due to enhancement of rates is to be adjusted from the interest component of the State CAMPA funds.
- xv. The National authority at 26<sup>th</sup> EC meeting dated 08.12.2024 directed States/UTs and various program/scheme implementing agencies to **send the schemes/APO proposals to the National Authority at least 15 days prior to the meeting for proper examination.** The States/UTs were required to sign every page of the APO and give a certificate. It was reiterated that the following certificate should be given by concerned State/UT CAMPA. "I confirm that the budgetary figures in this agenda are as per APO of the ..... State/UT. It is further confirmed that all budgetary demands of the State under various Heads are in compliance with the CAMPA Act 2016 and the extant policies of Govt. of India and CAMPA". A letter vide File No. NA-1/6/2023-NA dated 18<sup>th</sup> March 2024 is circulated to States/UTs.
- xvi. The National Authority at 27<sup>th</sup> EC meeting dated 28.12.2023 directed States & UTs for the need of close supervision by PCCF & HoFF who are also the Chairperson of the State Executive Committee on all issues on implementation, monitoring and accounting of expenditure related to CAMPA activities. A letter vide no. NA-1/16/2023-NA has been circulated on 15.02.2024 to respective States/UTs.
- xvii. The National Authority at 18<sup>th</sup> EC dated 20.07.2022 and 24<sup>th</sup> EC meeting dated 31.08.2023; 27.07.2022; 27<sup>th</sup> EC meeting dated 28.12.2023 and 30<sup>th</sup> EC meeting dated 07.06.2024 directed States/UTs to **furnish APOs before 31st December**, for timely implementation of CAMPA activities. A letter no. NA-5/1/2020-NA dated 09.01.2024 & 16.02.2024 has been circulated to States/UTs.
- xviii. The National Authority at the 28<sup>th</sup> EC dated 22.03.2024 and 30<sup>th</sup> EC meeting dated 07.06.2024 stressed upon the need of preparing a perspective plan & strengthening of States/UTs CAMPA for enhancing the effectiveness of planning and implementation of the CAMPA activities by prioritising activities especially for comprehensive restoration of degraded forest. A letter vide no. NA-5/1/2020-NA dated 22<sup>nd</sup> July, 2024 & letter vide no. NA-13/6/2020-NA- Part (1) dated 06.03.2024 has been circulated to States/UTs in this regard.

### **7.1.2 Digital APO.**

- i. The National Authority in the 24<sup>th</sup> EC meeting dated 31.08.2023 directed Development of web portal for digital preparation of APOs under PARIVESH 2.0. The training for DFOs



and other field officials for using the digital APO forms organised for testing of the portal and required improvement.

- ii. National Authority at 27<sup>th</sup> EC meeting dated 28.12.2023 approved for organising a Level II & Level III hands on training for submission of Digital APO (State Level) for DFOs & other field staff on 3.01.2024 & 15.01.2024 under the chairmanship of CEO, CAMPA attended by DFOs & other officials of States/UTs.

Note: The portal for online submission of APO is ready and DFOs and other officers of the states/UTs are being trained regularly. All the CEOs to ensure that concerned officers under them are trained so that the APO for 2025-26 is submitted online.

## 7.2. Mandatory Activities

- i. The National CAMPA Authority at 10<sup>th</sup> EC dated 03.02.2021 directed that **compensating the loss of ecological services due to forest diversion for non-forestry purposes is the main objective of the Compensatory Afforestation Fund**. Regeneration and development of forests should, therefore, be given priority. Also, priority should be accorded to labour intensive activities for regeneration and development of forests. Also, it was directed that works related to Eco-tourism and Eco-development are permissible only as per approved site-specific schemes.
- ii. The National CAMPA Authority in the 18<sup>th</sup> EC dated 20.07.2022 and 27.07.2022 directed States/UTs CAMPA to submit the detailed information to National Authority on the Compensatory Afforestation carried out against each case of diversion of forest land to ascertain whether CAs have been carried out against diversion of each forest land under various FC clearance cases and also to work out specific amount of interest required for completion of CA against each proposal.
- iii. The National Authority at 29<sup>th</sup> EC meeting dated 15.05.2024 informed States/UTs for the submission of **completion certificate for the completed project wise CA**, so that the compliance of the condition regarding CA mentioned in the approval accorded under FCA, 1980 could be brought on record. A letter vide no. NA-1/6/2023-NA dated 18<sup>th</sup> March ,2024 has been circulated to States & UTs.
- iv. The National Authority directed States and UTs at 31<sup>st</sup> EC meeting dated 16.07.2024 **to complete compensatory afforestation, other mandatory activities and to complete the backlog of mandatory activities with highest priority** which have been approved as part of essential conditions in the forest diversion approvals. The States/UTs were asked to furnish an action taken plan for taking up the balance of mandatory activities in the next two years.
- v. The National CAMPA at 31<sup>st</sup> EC meeting dated 16.07.2024 informed the **State CAMPA should provide all the relevant details of mandatory conditions of CA, CAT Plan, IWMP and others as applicable including KML files of approved site-specific activities** and their approved cost estimates. The EC directed that the Regional Officers should ensure complete reconciliation of data on forest land diversion and compensatory afforestation

along with relevant details for ensuring compliance of the mandatory conditions of approvals. A letter vide no. NA-1/16/2023-NA dated 23<sup>rd</sup> Aug, 2024 has been circulated to all States/UTs.

### 7.3 Activities Under NPV

- vi. The National Authority at 17<sup>th</sup> EC meeting dated 01.06.2022 directed activities under NPV especially **plantations/ assisted Natural Regeneration should be** undertaken as per approved Working Plan prescriptions.
- vii. The National CAMPA in the 17<sup>th</sup> EC dated 01.06.2022 directed **construction and maintenance of Rescue Centre should only be taken up after vetting of Central Zoo Authority** and if funds are not available from other sources. Further, NPV funds should be utilized systematically and judiciously in activities for restoring forest landscapes to improve quality of forest cover, enhance biodiversity, strengthen, and optimize hydrological and other ecosystem functions, soil and water conservation measures and improvement of wildlife habitat.

#### 7.3.1 Utilisation of NPV Funds

- i. The National CAMPA Authority at 12<sup>th</sup> EC dated 27.04.2021 decided to approve casual engagement of local people or labourers to assist regular staff of State Forest department for protection of forest and wildlife undertaken from State fund as per rule 5(3)(f) **subject to the limit of 25% of total cost under the component**. These will be standalone and monitorable items of work, and there shall be no mixing of funding for the same work.
- ii. The National Authority at 22<sup>nd</sup> EC meeting dated 31.03.2023, 18.04.2023 and 24.04.2023, a decision was taken that as a principle, at least **80 percent of the NPV funds should be utilized for the purpose of forest regeneration and improvement in quality of forest and a maximum of 20% only be used for essential infrastructure support and** capacity building which have direct impact on extension and improvement of forest cover and wildlife habitat. It was decided that not more than **20% of the NPV funds available with the State should be spent annually except in special programs/projects, where it can go upto 25% of NPV**.
- iii. The National CAMPA Authority on 28<sup>th</sup> EC dated 22.03.2024; 29<sup>th</sup> EC meeting dated 15.05.2024 and 30<sup>th</sup> EC meeting dated 07.06.2024 informed that many of the State APOs have financial outlay under NPV on much higher side of NPV amount available with the State. **The EC has directed to rationalize the NPV amount up to 20% and 10% of the Interest Fund available with the States/UTs**, except in special programme/Projects, where it can go upto 25% of NPV component. A letter vide no. NA-5/1/2020-NA dated 22<sup>nd</sup> July, 2024 has been circulated to States/UTs for utilization of NPV funds.

#### 7.3.2 Perspective plan for utilizing NPV funds

The National CAMPA in the 17<sup>th</sup> EC dated 01.06.2022 stated that the he States/ UTs should make a perspective plan for utilizing NPV funds for at least 5 years so that identified and discernible outcomes can be achieved and qualitative and quantitative improvement in forests and tree cover including enrichment of biodiversity is achieved. Perspective Plan for utilisation of NPV funds for improvement of forests and wildlife habitat released vide official letter no. NA5/1/2020-NA dated 30.05.2023.

### 7.3.3 Ecological restoration

- i. The National Authority at the 28<sup>th</sup> EC dated 22.03.2024 directed States & UTs for a Comprehensive and holistic ecological restoration of the afforestation efforts under CAMPA and therefore the Monitoring & Evaluation (M&E) framework should capture all necessary criteria and indicators for ecological restoration.
- ii. The **guiding principles for holistic Eco-Restoration** of Non- Forest land/degraded forest land through Compensatory Afforestation under CAMPA approved at 29<sup>th</sup> EC meeting dated 15.05.2024, A letter vide no. NA-5/1/ 2020-NA dated 31<sup>st</sup> May, 2024 has been circulated to all States/UTs.
- iii. The national Authority at 30<sup>th</sup> EC meeting dated 07.06.2024 highlighted the importance of ecological restoration of the degraded forest or non-forest areas through compensatory afforestation. States should focus on the rejuvenation of lakes, water bodies and heritage conservation of the natural assets focusing on greening coastal areas for peaceful coexistence with nature through implementation of schemes like MISHTI supported by National CAMPA. For the **innovation in management of forest and other natural ecosystems for restoration** of grassland, mangroves, Aravalli restoration and creeks in suitable areas, project proposals are invited from the States/UTs. While proposing ANR and AR under NPV the states/UTs should ensure that the degraded forest areas fall in the category of degraded/ open forest in the ISFR of FSI. A letter vide no. NA-5/10/2022-NA dated 19th June, 2024 has been circulated to States/UTs inviting **project proposals for Ecological Restoration of the degraded forest and non-forest lands.**

### 7.3.4. Creation of Modal Nurseries

- i. The National Authority at 20<sup>th</sup> EC meeting dated 09.11.2022 and 28<sup>th</sup> EC dated 22.03.2024 recommended the proposal and desired that States/UTs should propose at least one model nursery in each division in the Annual Plan of Operation. The States not having sufficient CAMPA can propose such nurseries from the CAMPA Fund on sharing basis with the State Fund. It is proposed that each Model Nursery should have the capacity for at least 10 lakh saplings. The information about the number of nurseries and plants available has been received. Proposal about setting up of Model nurseries was invited by O M vide no. NA-1/1/2022-NA dated 4.01.2023. The National Authority developed a nursery portal for maintaining its records across the nation and distributing the saplings to the local communities.

- ii. The National Authority at 23<sup>rd</sup> EC meeting dated 13.06.2023 decided that all the proposals for establishment of Model Nurseries received from the States/UTs to be supported by National Authority shall be coordinated by the GIM division.
- iii. The NPV fund can be used for establishment, up-gradation and maintenance of modern nurseries and other planting stock production facilities for production of quality planting materials.

### **7.3.5 Guidelines on procurement of vehicles from NPV funds**

- i. The National CAMPA Authority at 11<sup>th</sup> EC dated 26.03.2021 directed purchase of vehicles shall be avoided. Instead, hiring of vehicles shall be the first option. Repair/ maintenance of vehicles shall be limited to the vehicles purchased from the CAMPA funds previously.
- ii. The National Authority at 17<sup>th</sup> EC meeting dated 01.06.2022 directed for purchase of vehicles for front-line field staff citing reasons of non-availability of hired vehicles in remote forest areas. It was decided that States/ UTs requiring procurement of vehicles will submit requisite proposals with justification of purchase of Multiple Utility Vehicles for operational purposes. The proposals will be examined by the National Authority for appropriate action.
- iii. The National Authority at 21<sup>st</sup> EC meeting dated 02.02.2023 and 13.02.2023 discussed the request from states for purchase of vehicles for field staff from the provision made in the FCA proposal against diversion of forests for monitoring of forest diversion activities, supervision of compensatory afforestation and forest protection. A Committee constituted after the approval of GB prepared the guidelines on procurement of vehicles from the NPV component for frontline staff to meet their operational requirements of forestry and wildlife activities vide OM no NA-16/2/2023-NA dated 24.3.2023
- iv. The National Authority at the 23<sup>rd</sup> EC meeting dated 13.06.2023 approved the **guidelines on procurement of vehicles** from NPV funds for meeting operational requirements of frontline staff.

### **7.3.6. Soil & moisture conservation works**

- i. The National Authority at 17<sup>th</sup> EC meeting dated 01.06.2022 directed Soil and Moisture Conservation works should **focus on rejuvenation of rivers**. The achievements should be placed as per the DPRs for **13 major rivers** released by MoEF&CC recently. APOs in future should indicate the reference of DPRs being implemented.
- ii. The National Authority at 22<sup>nd</sup> EC meeting dated 31.03.2023, 18.04.2023 and 24.04.2023, directed the **State to implement soil & moisture conservation works as per the DPR on the river rejuvenation prepared by ICFRE for 12 river and Namami Gange Mission DPR**. The information on afforestation in Ganga Districts under Namami Gange Programme in the FY 2022-23 has been asked from the States of Jharkhand, Uttar Pradesh, Uttarakhand, Bihar and West Bengal vide official letter no. NA-6/1/2020-NA dated 28.04.2023.

## 7.4 Activities under Interest

The National Authority at 17<sup>th</sup> EC meeting dated 01.06.2022 invited the attention of all States/ UTs that while proposing various activities from the interest part under CAF Rule 6, first provision of enhanced costs of afforestation must be provided. Additional requirements of the fund are to be met from interest accrued on already realized monies deposited in Public Account of Funds/ banks of the State concerned.

## 7.5 Monitoring & evaluation of CAMPA activities

- i. The National CAMPA Authority at 11<sup>th</sup> EC dated 26.03.2021 directed Monitoring and evaluation of the works undertaken shall be the highest priority for the State Authorities, and the EC and the Steering Committee of all the State Authorities shall take adequate measures in this regard. It is to be noted that from now on the **Third Party (independent) Monitoring Report** of major works undertaken in the previous year shall be submitted along with other necessary documents for consideration of APO by the EC of National Authority.
- ii. The National CAMPA Authority at 12<sup>th</sup> EC dated 27.04.2021 decided that for **third party monitoring the state shall immediately engage agencies which are working independently**; these should not be local NGOs/organizations which are attached /working with the forest department.
- iii. The National CAMPA Authority at 13<sup>th</sup> EC dated 07.06.2022 directed in regards to the APOs of 2021-22 of all States, the EC of the State Authorities shall ensure that **uploading of the correct KML files and geo coordinates of afforestation** and major works undertaken during the year along with their photographs (before plantation and after plantation, and thereafter annually) has been completed, before they release funds to the respective implementing agencies.
- iv. The National CAMPA in the 14<sup>th</sup> EC dated 22.07.2021, 23.07.2021 and 30.07.2021 directed that Monitoring of all new activities under CAMPA should be initiated by States/UTs in a time bound manner. Proper proposals be invited from premier institutes like ICFRE, IIFM, NEERI etc. Monitoring studies for new work should be commissioned in **one month and monitoring reports to be furnished in one year to the National Authority**
- v. The National CAMPA Authority at the 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022, 06.04.2022 and 17<sup>th</sup> EC dated 01.06.2022 directed the States/ UTs to ensure that all data on **CA plantation and other CAMPA activities must be correctly uploaded on e-Green Watch Portal**. Further, the records on CAMPA activities should be maintained in prescribed format in the relevant registers. States/ UTs should ensure correctness of KML files and data on afforestation and other CAMPA activities.
- vi. The National CAMPA Authority at 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 emphasized that IRO have important role in monitoring CAMPA activities. In future, the **APOs should be submitted to the concerned IRO at least one week before the meeting of the State Steering Committee**.

- vii. The National CAMPA Authority at 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 directed preparation of standard format for tender document on Monitoring and Evaluation after compilation of scheduled rates of respective state authorities and it should be activities-wise. Further, it was reiterated that for preparation of the sampling design and rates, IIFM procedure may be followed.
- viii. The National CAMPA Authority 16<sup>th</sup> EC dated 10.03.2022, 15.03.2022 and 06.04.2022 directed to coordinate with States/ UTs for carrying out work studies for development of model framework for Monitoring and Evaluation of various CAMPA activities (Desert areas, Wildlife Management, Coastal and Island Management, Wetland Management, Nursery development and Management, Saline soils plantations and Management, Soil and Water Conservation, Artificial regeneration, Assisted Natural Regeneration, Weed Removal, Linear plantation, fire Management, River rejuvenation etc.) with sampling area of minimum 2 ha. at about 5 sites for each activity and for finalization of states for above study. National Authority may decide the selection of States based on CAMPA activity. The study will be carried out by the National Authority.
- ix. The National CAMPA Authority at 17<sup>th</sup> EC dated 01.06.2022 directed IROs for submitting the suggestions/ comments on the APOs of respective States/UTs examine the monitoring and evaluation reports of both internal and external reports of CAMPA works done.
- x. The National CAMPA Authority at 18<sup>th</sup> EC dated 20.07.2022 and 27.07.2022 directed the State/UTs CAMPA for proper monitoring of CAMPA activities both physical and Financial. The internal concurrent monitoring of the Department should invariably be done after completion of any CAMPA activity. Third Party Agencies selected for monitoring and evaluation of CAMPA works should be independent and should generally not be under the control of the State Government. State/ UT Authorities should regularly monitor the expenditure on the activities permitted in the approved APO. The social audit should also be reflected in the Monitoring and Evaluation Reports about the employment generation and other benefits to local communities from the CAMPA activities
- xi. The National CAMPA Authority in the 28<sup>th</sup> EC dated 22.03.2024 directed all IROs to take necessary action for inspection of CAMPA activities carried out in the last 3 years. States/ UTs were asked to provide **progress report and monitoring reports** of internal as well as third party monitoring to IRO concerned along with all necessary support to Head of IRO and their officers for carrying out field inspections of CAMPA activities.
- xii. National Authority in the 24<sup>th</sup> EC meeting dated 31.08.2023 directed States & UTs to ensure third party monitoring of CAMPA activities along with internal monitoring mechanisms and submit the progress of CA to National Authority and FSI for informing the Monitoring Group and monitoring through e-Green Watch Portal.
- xiii. The National Authority at the 28<sup>th</sup> EC dated 22.03.2024 directed States & UTs for the **need of strengthening the internal monitoring mechanism of the State/UTs Forest Department for regular & concurrent monitoring.** (i) National Authority has conducted a meeting on monitoring & evaluation framework of CAMPA activities held on 05.04.2024

under the chairmanship of CEO, CAMPA to assess the existing monitoring and evaluation framework followed by States/UTs. (ii) It was requested by the States/UTs Forest Department to place the data of Compensatory Afforestation and other activities on the websites of States/UTs CAMPA or Forest Department for transparency.

- xiv. The National Authority at the 28<sup>th</sup> EC dated 22.03.2024 and 30<sup>th</sup> EC dated 07.06.2024 directed the States/UTs to upload the KML files of the plantations and other site-specific activities timely on e-Green Watch to ease the monitoring and transparency. A meeting regarding improvement & effective use of e-Green Watch Portal was held on 05.04.2024 by National Authority under the chairmanship of CEO, National CAMPA, MoEF&CC and on 18.04.2024. **FSI and states/UTs should coordinate and train their officials for correct uploading of KML files.** The KML file of all site-specific afforestation and other activities carried out under CAMPA should be shared with the Forest Survey of India (FSI) for monitoring and evaluation purposes.
- xv. The National CAMPA in the 30<sup>th</sup> EC meeting dated 07.06.2024 directed to submit status of CA accomplished and CA backlog in the APO as well as approval conveyed by national CAMPA. State forest departments should ensure regular third party monitoring every year for monitoring and evaluation of CA and other CAMPA activities. A reminder letter vide no. NA-1/6/2023-NA dated 18<sup>th</sup> March, 2024 have been circulated to all States/ UTs A meeting was held on 5<sup>th</sup> April, 2023 letter no. NA-1/14/2023-NA dated 3<sup>rd</sup> April and 9<sup>th</sup> August, 2024 letter vide no. NA-1/16/2023-NA dated 05.08.2024 in this regard.
- xvi. The National Authority in the 31<sup>st</sup> EC dated 16.07.2024 directed States/UTs for the **regular monitoring and evaluation of CAMPA activities** and should maintain the status of various CAMPA activities on their respective websites. The EC requested the States/UTs CAMPA to send **quarterly and annual progress report on CAMPA activities along with the KML files** of site-specific CAMPA activities to DG, Forest Survey of India regularly. A meeting was held on 5<sup>th</sup> April, 2023 letter no. NA-1/14/2023-NA dated 03. 04.2024 and 9<sup>th</sup> August, 2024 letter vide no. NA-1/16/2023-NA dated 05.08.2024 in this regard.

## 7.6 Miscellaneous

- i. The National CAMPA Authority at 10<sup>th</sup> EC dated 03.02.2021, 11<sup>th</sup> EC dated 26.03.2021 directed that the **State Forest Fire Action Plan** proposed in the Supplementary APOs shall be a 'standalone' activity.
- ii. The National CAMPA Authority at 11<sup>th</sup> EC dated 26.03.2021 directed that final approval of APO (2021-22) shall be considered only after the State Government/UT Administration submits a compliance report as per the **guidelines regarding utilization of unspent balance of the Ad-hoc CAMPA** issued vide letter no. NA-15/1/2020-NA dated 15.07.2020 of Ministry of Environment, Forest and Climate Change.
- iii. The National CAMPA in the 14<sup>th</sup> EC dated 22.07.2021, 23.07.2021 and 30.07.2021 directed that funding for wood saving appliances/ energy saving conventional source of energy to fringe forest village should be obtained from schemes of concerned Ministry like MNRE,

MP&NG etc. before approaching National Authority for funding.

## **B. DECISIONS BY THE GOVERNING BODY OF THE NATIONAL AUTHORITY CAMPA**

- i. The Governing Body at the 1<sup>st</sup> meeting dated 15.11.2019 observed that a monitoring cell should be created in the MoEF&CC under the National Authority.
- ii. In the 2<sup>nd</sup> Meeting of the Governing Body of the National CAMPA dated 20.09.2022 it was directed that the integrated APOs should be invited for next financial year onwards through digital mode. A digital platform may be considered for preparation and submission of APO proposals by the State/UTs. The GB directed the CEO, National Authority for preparing and circulating comprehensive guidelines for implementation of CAMPA activities.
- iii. The GB directed that integration of e-Greenwatch with PARIVESH should be expedited. Internal and Third-party monitoring mechanism must be adopted by the States/UTs in letter and spirit of the CAF Act, 2016. Third Party should be independent of States/UTs and preferably the institutions such as ICFRE, IIFM, FSI and Forestry Colleges/Universities or equivalent should take lead in devising protocols for monitoring and evaluation of CAMPA activities objectively. The Third Party selected should have the essential technical and professional capacities to take up the monitoring & evaluation work. Accreditation of the Third-Party Agencies for monitoring and evaluation may be considered. The Monitoring Group of National Authority should also take up rapid assessment of CAMPA activities carried out so far by States/ UTs.
- iv. It was decided by the GB to set up National CAMPA Monitoring and Evaluation Cell (NMEC) through IIFM at the National Authority.
- v. The monitoring and evaluation of the CAMPA activities carried out by States/UTs and Institutions should be carried out on priority. The Monitoring Group should prepare a comprehensive plan for regular monitoring. Rapid assessment/ evaluation of already completed activities should be taken up by the Monitoring Group and National Authority and online APO submissions through web portal should be initiated.
- vi. In the 3<sup>rd</sup> Meeting of the Governing Body of the National CAMPA dated 15.02.2023 the GB agreed with the recommendations of the Executive Committee that there is a need for engaging required number of experts and professionals for carrying out appraisal of APOs/ schemes and coordinating monitoring and evaluation of CAMPA activities in the country. The CEO should make a proposal in this and engage these professional with the approval of Executive Committee and apprise GB in the next meeting.
- vii. It was also directed that the guidelines for model nurseries should be prepared and circulated to all States/UTs for expeditious action.
- viii. The minutes of the Monitoring Group meeting were noted by the Governing Body which desired that FSI should revamp e-Greenwatch portal for making it more efficient and user friendly. The Governing Body directed for frequent meeting of Monitoring Group for



ensuring systematic monitoring of CAMPA activities and making effective use of IT and remote sensing-based technology.

- ix. The GB noted the progress and desired that rapid assessment of compensatory afforestation raised so far should be done for evaluating success of the plantation and also the constraints.
- x. In the 4<sup>th</sup> Meeting of the Governing Body of the National CAMPA dated 29.12.2023 the GB approved the guidelines for procurement of vehicles and the proposal to purchase multi-utility vehicles for meeting the operational requirements of forest frontline staff of State/ UT Forest Departments from the NPV component of State CAMPA Funds as suggested by the committee headed by ADGF(NTCA) in this regard. The proposal will form part of the Annual Plan of Operations of respective States/UTs for approval of National CAMPA.
- xi. In the 5<sup>th</sup> Meeting of the Governing Body of the National CAMPA dated 01.06.2024 the Hon'ble Minister desired that States/UTs should plan in advance for raising saplings of local tree species in the nurseries to meet the requirement of people under the tree plantation campaign "Ek Ped Maa Ke Naam". It was also advised that the Member of Parliaments, Member of legislative Assembly, representatives of Panchayati Raj Institutions of the area may also be consulted while assessing the requirement of saplings for the campaign to be raised in the Modern Nursery. Self Help Groups may also be involved in the process. The Secretary, EF&CC may convene a meeting with the States/UTs for planning of the plantations under the campaign for the next year plantation season.

## **CHAPTER VIII: QUICK GUIDE FOR APO PREPARATION**

1. The State/UT APO shall strictly comply with Compensatory Afforestation Fund Management Act, 2016 and Rules 2018. Due diligence should be done while preparing APOs as per the spirit and provisions of CAF Act and Rules.
2. The States/UTs Forest Departments must carry out Compensatory Afforestation (CA) against the Forest Land diverted as per the provisions on the Forest (Conservation) Act, 1980 from the Compensatory Afforestation amount realised from various User Agencies.
3. The CEOs of State/UTs CAMPA to submit the detailed information to National Authority on the Compensatory Afforestation carried out against each case of diversion of forest land to ascertain whether CA's have been carried out against diversion of each forest land under various FC clearance cases. State CEOs to work out specific amount of interest required for completion of CA against each proposal.
4. The States/UTs are to ensure updation of internal State estimates from time to time.
5. States/UTs to ensure timely release of funds approved by National Authority to respective States/UTs to ascertain full expenditure and proper utilization of the approved APO amount.
6. APOs received at least 15 working days before the Executive Committee (National Authority) meeting shall be included in the agenda of EC meeting
7. APOs to indicate the reference of Detailed Project Reports (DPRs) being implemented.
8. Soil and moisture conservation works should focus on rejuvenation of rivers and achievements should be placed as per the DPRs for 13 major rivers prepared by ICFRE and also States implementing Ganga River Rejuvenation under MNCG. These measures include creation of water bodies/ harvesting structures shall be integrated with CA and ANR activities for holistic improvement of site quality.
9. North-Eastern States should also focus on afforestation and soil & moisture conservation activities for improving forest cover in river catchments for controlling floods.
10. All the records of CAMPA activities including amount sanctioned and expenditure incurred shall be maintained by concerned State CAMPA since its inception. The records shall be properly maintained with range/division office and CEO State CAMPA in prescribed format and placed on their websites.
11. While submitting APOs, CEO State CAMPA shall certify that all estimates have been prepared on the basis of cost estimates followed by realizing CA, NPV and other levies from the User Agencies.
12. The CEO, State/UTs CAMPA must certify that estimate for mandatory activities are based

on provisions made in the CA funds received from the User Agency.

13. All CEOs of State/UTs CAMPA shall ensure proper monitoring of CAMPA activities both physical and financial. CEO, State/UT Authorities should regularly monitor the expenditure on CAMPA activities permitted in the approved APO. The social audit should also be reflected in the Monitoring and Evaluation Reports about the employment generation and other benefits to local communities from the CAMPA activities.
14. There is a need for adoption of modern technologies in implementation and regular monitoring of CAMPA activities including office management. It is highly encouraged to share the success stories, good practices and learnings with other States/UTs.
15. States/UTs shall carry out Rapid Assessment of status of Compensatory Afforestation created since 2010-11 onwards using remote sensing technology, drones, etc.
16. The States/UTs are directed to submit the employment generated along with the wage rates information at the time of forwarding the APOs to the National Authority with an attached notification copy circulated in the State/UT.
17. The labour-intensive activities help in generating employment opportunities in urban and rural areas of the country to support the livelihood needs of the people. Hence it is crucial that the APO shall include the Employment generated and the wage rates in the States/UTs
18. The basis of cost estimation shall be submitted.
19. Monitoring and implementation of the proposal shall be the responsibility of the Wildlife Division of MoEF&CC.
20. Prior to implementation of the approved Annual Plan of Operations, the Executive committee of the State Authority shall ensure that a certificate is available with them to the effect that the activities that are proposed to be taken up by them are being taken up after due consultation with Gram Sabha and are as per provisions of FRA, 2006.
21. Activities proposed in forest areas are in consonance with approved working plan and the activities proposed in protected areas (PAs) are in consonance with approved management plan.
22. Only Standalone activities of State Forest Fire Action Plan should be proposed in the Annual Plan of Operation.
23. The EC of the State shall ensure that proposed activities have adequate forward and backward linkages and are being taken up as per prevailing approved minimum wage rate, schedule of rates, model estimates, etc.
24. The APOs that are sent to the National Authority for approval must be accompanied with rationale of activities proposed, information on approved minimum wage rate, schedule of rates, model estimates, etc.

25. There should not be any reduction in allocation for forestry sector in the regular State Budget due to flow of CAMPA funds to the State.
26. Works related to Ecotourism and Eco-development are permissible only as per approved site-specific schemes. As per Rule 5 (2) (g), only soil and moisture conservation work in forests are permissible.
27. Soil and moisture conservation work shall be carried out in an integrated manner under watershed approach from “ridge to valley”.
28. Construction of dams, check Dams and ponds and their deepening are to be taken up only if they are a part of integrated soil and moisture conservation plan of the Catchment Area.
29. Maintenance/ Improvement of buildings/infrastructure created from regular State budget (except activities permissible under 5(3)(d), CAF Rules, 2018) shall continue to be carried out from regular State Budget.

## **CHAPTER IX: CHECKLIST FOR SUBMISSION OF APO**

### **DOCUMENTS REQUIRED FOR APO SUBMISSION BY STATES/UTS TO NATIONAL AUTHORITY**

1. Integrated APO duly signed on each page by the CEO, State/ UT CAMPA.
2. Detailed APO as per Form-XII (Rule-39) with activity-wise summary duly authenticated and signed by the CEO, State/ UT CAMPA.
3. Minutes of State Steering Committee meetings.
4. KML files, Point/Line/Polygon features pertaining to the areas proposed for Compensatory Afforestation and other plantation activities to be carried out.
5. Details of the fund released by states/UTs Govt. to States/UTs Forest Department for carrying out CAMPA activities requested vide letter no. NA-14/1/2022-NA dated 13.03.2024.
6. Declaration certificate signed by the CEO, State CAMPA.
7. Details of Fund Release by State Govt. to State Forest Department.
8. Status of project wise reconciliation data of Compensatory Afforestation against each proposal of forest diversion since 1980 requested vide letter no NA-1/6/2023-NA dated 26th May 2023, 3rd July 2023, 15th December 2023 and 30th January 2024.
9. Committed liabilities of afforestation and other works
10. Details of Spill over works.
11. Status of the Third-Party Monitoring & Evaluation
12. Status of Internal Monitoring & Evaluation.
13. Certificates in case of change in proposed CA location.

## CHAPTER X: DIGITAL APO SUBMISSION PROCESS

1. **Initiation:** The Digital Annual Plan of Operations (APO) submission process commences at the Divisional Forest Officer (DFO) level, where DFOs log in to the Parivesh 2.0 portal to submit activity details as per the APO. Exercise to be completed by October Mid.
2. **Circle Officer Review and submission:** The submitted information is received and reviewed by the Circle Officer, who updates and approves the details in accordance with the Compensatory Afforestation Fund (CAF) Act, 2016, and Rules, 2018. Exercise should be completed by October end.
3. **State CEO Approval:** The Circle Officer submits the approved information to the State Chief Executive Officer (CEO) within 15 days for further approval.
4. **State-Level Review:** The State CEO receives APOs from all Circle Officers, reviews, edits, and consolidates them.
5. **Executive Committee and Steering Committee Meetings:** The consolidated APO is discussed in State-level Executive Committee and Steering Committee meetings. Executive Committee should finalise the APO by November end and Steering Committee should preferably finalise the APO by 25th of December for the coming financial year.
6. **Meeting Minutes Upload:** Minutes of each meeting (MoM) are uploaded to the Parivesh 2.0 portal.
7. **National CAMPA Submission:** The State CEO generates a consolidated and integrated APO for the state and submits it to the National Compensatory Afforestation Fund Management and Planning Authority (CAMPA).
8. **National Authority Review and Approval:** The National Authority reviews all States/UTs APOs and approves them in an Executive Committee meeting. The Approved APO becomes a part of MoM on the Parivesh 2.0 portal.
9. **Approval Notification:** States/UTs receive approval notifications on the portal.

FORM XII  
Annual Plan of Operation

[To be submitted by the 31<sup>st</sup> December of current year for the next financial year]

The annual plan of operation (APO) shall be prepared on the following parts:

1. **Part I: Brief History and Past Performance Part-I of APO shall contain:**

- a) Brief description of forest and forestry sector in the State
- b) Compensatory Afforestation, other forestry and related schemes (physical and financial) including catchment area treatment, wildlife management and community development works and activities carried out therein in the State in last five years from the State Fund, in tabular form
- c) Forestry and other related schemes (physical and financial) and activities carried out therein in the state in previous years from the fund received under the schemes of the Government in tabular form.
- d) Year wise total forest area diverted in the various district/ forest divisions of the State since 1980 in tabular form
- e) Year wise total compensatory afforestation carried out in the State since 1980, in tabular form.
- f) Brief description and abstract of the monitoring work done by the independent monitoring (Third Party Monitoring) in the State
- g) Any other important information for consideration relevant for preparing the APO.

2. **PART-II: Activities to be undertaken for compensatory afforestation, additional compensatory afforestation, penal compensatory afforestation, catchment area treatment plan and for any other site-specific scheme may be used as per site-specific schemes submitted by the State along with the approved proposals for diversion of forest land under the Forest (Conservation) Act, 1980 (69 of 1980) referred to in clause (a) of section 6 of the Act:**

- a) District/Forest/Division wise details of new compensatory afforestation, catchment area treatment plan works, wildlife management activities to be done as per the conditions imposed under forest clearance granted by the Central Government under the Forest (Conservation) Act, 1980.
- b) Location, estimated cost and implementation schedule of each activity proposed to be executed from State Fund to be provided district/ division wise
- c) Details of maintenance works in physical and financial terms proposed to be undertaken in the current financial year in the case of compensatory afforestation work, catchment area treatment plan works, wildlife management activities and other such activities undertaken in previous years which need maintenance for its survival and sustainability.

**Note:** Details of only those districts may be provided where compensatory afforestation, penal compensatory afforestation, catchment area treatment, wildlife management and other activities referred to in section 6 of the Act have to be undertaken during the current financial year under consideration

3. **Part III- Activities to be undertaken from net present value and interest component referred in rule 5 and rule 6:**

- a) District/ forest division wise details of activities to be done in the State on specified activities referred to in rule 5 and rule 6
- b) Location, estimated cost and implementation schedule of each activity proposed to be executed from State Fund to be provided district/ division wise.
- c) Details of maintenance works in physical and financial terms, proposed to be undertaken in the current financial year in the case of activities undertaken in the State on specified activities referred to in rule 5 and rule 5 undertaken in previous years which needs maintenance for its survival and sustainability.

**Note:** Details of only those districts may be provided where these activities referred to in rule 5 and rule 6 have to be done during the current financial year under consideration.

4. **Part IV: Measurable output of all physical activities and targets of each permissible activity along with the period required for achieving the measurable output:**

- a) Physical and financial targets of each activity to be undertaken in measurable quantity along with the estimated cost of such activities in tabular form including details provided in part II and part III.
- b) Measurable output of all physical activities to be undertaken along with the period required for achieving the measurable output
- c) Details of the concurrent monitoring and evaluation report including third party monitoring undertaken in past with photographs

**Note:** The APO duly approved by the State Authority shall be submitted by the State Authority before 31<sup>st</sup> December of every year to the National Authority for the next financial year.

**Declaration**

The above annual plan of operation has been adopted by the State Authority.

Signature Member-  
Secretary

पंजी क्रमांक/ File No. NA-5/1/2020-NA  
भारत सरकार

Government of India

राष्ट्रीय प्रतिपूरक वनरोपण निधि प्रबंधन एवं योजना प्राधिकरण  
National Compensatory Afforestation Fund Management and Planning Authority  
पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय

Ministry of Environment, Forest and Climate Change

कक्ष क्रमांक ए-232, द्वितीया तल, अग्नि स्तंभ इंदिरा पर्यावरण भवन, अलीगंज, जोर बाग रोड, नई दिल्ली-110003  
Room no. A-232, 2<sup>nd</sup> Floor, Agni Wing, Indira Paryavaran Bhuvan, Aliganj, Jor Bagh Road, New Delhi-110003  
Email: [nationalcompa-nmoefcc@gov.in](mailto:nationalcompa-nmoefcc@gov.in)

दिनांक \Dated: 22<sup>nd</sup> July 2024

### OFFICE MEMORANDUM

**Subject: Preparation of Annual Plan of Operation of State/ Union Territory CAMPA- Utilisation of fund under Net Present Value and Interest components regarding**

It is observed that many of the States' CAMPA APOs have financial outlay under Net Present Value (NPV) on the much higher side, at times provisioning upto 70-80% of the NPV amount available with the State. This affects the maintenance of the Assisted Natural regeneration (ANR), plantations, nurseries and other assets created from NPV heads in subsequent years due to insufficient NPV funds in future. The NPV funds or for that matter all the CAMPA funds are realised only once from various user agencies. Similarly, States/ Union Territories are earmarking substantial portion of Interest funds available with them. The Executive Committee has deliberated the matter at length in its various meetings and has decided that in order to ensure sustainability of NPV and Interest Fund, there is a need to restrict annual expenditure under these categories.

2. It is reiterated that the CAMPA funds are an additional or special funds realised from various User Agencies for compensating loss of forest land and ecological services due to diversion of forests for non-forestry purposes as per provisions of the Van Sanrakshan Evam Samvardhan Adhinium, 2023 previously known as the Forest (Conservation) Act, 1980. The CAMPA funds are not meant to meet expenditure on routine forestry activities of protection and management of forests or any deficit of funds in other schemes or programmes including Centrally Sponsored Schemes.

3. The Executive Committee has, therefore, made following decisions with regard to utilisation of NPV funds and interest component

**i. Utilisation of Funds under NPV Component:**

The rule- 5, (2) of the Compensatory Afforestation Fund Rules, 2018 (CAF Rules) provides for earmarking not less than 80% of NPV funds for afforestation and other related activities, which means substantial component of NPV funds are meant for improving quality of forest cover, restoration of degraded forest land, enriching biodiversity for enhancing ecosystem services. This requires an integrated approach in the project mode with systematic efforts and assured availability of funds for subsequent maintenance over a long period of time depending on the site quality. Therefore, utilisation of NPV funds under Rule 5(2) and 5(3) requires strict fiscal discipline by preparation of a perspective plan for at least 5 years duration after assessment of available NPV funds and its long-term requirement. The planning of annual activities under the NPV component should be done accordingly. This will also help National CAMPA Authority in the process of approval of APOs.



Further, while planning activities under NPV component for preparation of Annual Plan of Operation, the first charge on the NPV fund should be for the maintenance of the ANR/AR and other plantations created in previous years. In addition, the expenditure required towards meeting committed expenditure on incomplete works of previous years also needs to be taken into account before proposing any new work.

In the 22<sup>nd</sup> and later 29<sup>th</sup> meetings, the Executive Committee of National Authority discussed the matter in detail and decided that "as a matter of principle", not more than 20% of the NPV funds available with the State should be spent annually, except in special programme/ Projects, where it can go upto 25% of NPV. The Executive Committee reiterated that the restriction of 20% of the NPV would continue with additional 5% for boundary demarcation/ consolidation and voluntary relocation of villages from protected areas.

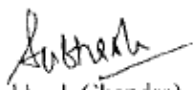
#### ii. Utilisation of Fund under Interest Component

In respect of utilisation of Interest, the Rule 6. (a) provides for not less than 60% of the amount available under Interest component to offset the incremental cost of CA, Penal CA, implementation of mandatory activities Catchment Area Treatment Plan, Wildlife Management Plan etc. as approved in the forest diversion proposals. The Rule 6(a) also provides for meeting the expenditure on salary and allowance of members and staff of the State Authority and disbursement of sitting fee and allowances of nominated members. In this regard, it is pertinent to mention that the backlog of compensatory afforestation of previous years is still not completed in majority of the States and the State CAMPA Authorities have not yet worked out the requirement of funds required from interest for meeting the enhanced cost of compensatory afforestation and other mandatory works as detailed above.

The Executive Committee has observed that the States/UTs CAMPA Authorities are proposing higher provisions of Interest Fund in their APOs without estimating the future requirement of interest amount for completing all pending Compensatory Afforestation. This practice will lead to exhausting of fund under interest component, which cannot be replenished.

Therefore, the Executive Committee decided that not more than 10% of the available interest amount with the States/UTs may be spent annually by the States/UTs except in cases under Rule 6(a) (i) to (iv) where the interest amount is required to offset the increased cost of afforestation due to revision of wages etc. on actual basis.

4. It is, therefore, requested that while proposing the APOs for carrying out the CAMPA activities the above guiding principles may be followed.

  
(Subhash Chandra)  
Chief Executive Officer

To:

1. The Chief Secretary & Chairperson of the Steering Committee of State/ UT CAMPA, all States/UTs
2. The Secretary, Forests, all States/UTs
3. The PCCFs & HoFFs/ Head of State Forest Departments & Chairperson of the Executive Committee of State/ UT CAMPA, all States/UTs all States/ UTs
4. The Chief Executive Officer, all State/ UT CAMPA

File No: NA-5/1/2020-NA  
Government of India  
Ministry of Environment, Forest & Climate Change  
National Compensatory Afforestation Fund Management and Planning Authority  
Email: [adhoc-campa-mef@nic.in](mailto:adhoc-campa-mef@nic.in)  
\*\*\*\*\*

Hall No 1, 4<sup>th</sup> Floor  
Block No.3, CGO Complex  
Lodhi Road, New Delhi- 110003  
Dated: 30<sup>th</sup> May, 2023

To,  
The Chief Executive Officer, CAMPA,  
All States/UTs.

**Sub: Perspective plan for utilisation of NPV funds for improvement of forests and wildlife habitat. Reg**

Sir/Madam,

The 22<sup>nd</sup> meeting of the Executive Committee of National Authority was held on 31<sup>st</sup> March, 2023, wherein the issue of utilisation of NPV was deliberated at length. It has been reiterated that CAMPA funds are an additional fund for compensating the loss of forest land and ecosystem services due to diversion of forest lands for non-forestry purposes and are not supposed to replace normal State funds. The protection of forests and wildlife, creation/strengthening of forest related infrastructure, human-wildlife conflict mitigation and other ancillary activities are primary responsibility of the State/ UTs concerned and are required to be supported through State and other funds viz. State Plan, CSS etc. Therefore, the States/UTs CAMPA authorities should propose funding of routine protection and forest management activities from CAMPA as a matter of exception and only after giving adequate justification.

2. CAMPA funds are to be utilised for undertaking regeneration (both artificial and assisted natural regeneration) to compensate the loss of forest and create/enrich more forests, for improvement in quality of forests and the wildlife habitat including augmentation of fodder and water for wildlife. Whereas, CA funds are site-specific and mandatory for raising of compensatory afforestation, NPV funds are meant for improving the quality of forest cover, conservation of biodiversity and enhancement of ecosystem services. Instances have come to notice that the activities of routine nature are proposed from the NPV head. Forest/Wildlife Protection Force/Mobile Squad is routinely proposed for funding under CAMPA, which is primarily the responsibility of State Government/UT Administration. The NPV amount available with most of the States is limited and is likely to be exhausted if used without due diligence and proper planning.

3. The permissible items of works/activities are provided in CAF Rules, 2018. The National Authority has been giving guidelines/instructions from time to time in various meetings of the Executive Committee and the Governing Body for giving priority to afforestation, forest conservation & restoration activities including soil and water conservation. As a principle at least 80% of the NPV funds should be utilised for the purpose of forest regeneration and improvement in quality of forest and maximum of 20% only be used for essential infrastructure support and capacity building that has direct impact on extension and improvement of forest cover and wildlife habitat.

4. Use of CAMPA funds for Van Mahotsav, publicity for public awareness and community engagement for forest protection, capacity building of field staff etc. should be linked to forest regeneration and improvement in quality of forest/wildlife habitat in area terms. Area (in Ha) should be the monitorable parameter for these activities and correct geo-coordinates (polygons) of treated sites should be uploaded on e-Green watch portal.
5. For improvement of wildlife habitat, CAMPA fund is to be utilized for planting locally suitable plant and trees for enriching fodder and fruit bearing trees, grasses, soil and moisture conservation and control of invasive weed species etc. Fencing and construction of essential protection infrastructure, if required in exceptional circumstances may be done under CAMPA fund by using locally available eco-friendly materials and only after assessing sites specific requirement.
6. The digitisation of forest boundaries and consolidation of forest land should be accorded high priorities. In this regard, States should focus on timely completion of survey, demarcation and digitisation of forest boundaries.
7. All major activities in Protected Areas should be part of approved Wildlife Management Plan. The wildlife species-based conservation activities are to be proposed in the sanctuaries.
8. The soil and water conservation should be carried out scientifically from ridge to valley approach. It has been observed that in a number of State APOs, uniform structure with identical physical and financial outlays are proposed which are expected to include site specific requirement of appropriate dimension as per topological requirement in the field indicated with correct geo-referenced location on the attached /annexed map.
9. During afforestation and ANR works locally suitable plant and tree species should be planted with adequate care and protection in accordance with working plan prescriptions including, soil moisture activities and root stocks treatment for creating conducive environment for natural regeneration.
10. Improvement of forest roads should be done from State Funds other than CAMPA Funds.
11. In view of above points, it was decided that all States/UTs should have a perspective plan for utilization of NPV from where the APO should include a subset of the yearly activities.
12. While preparing APOs first charge should be given for meeting cost of committed liabilities i.e. maintenance of ANR/ Plantation and completion of spill over works of previous financial years.

Therefore, NPV allocations are required to be rationalised to around 20% of total NPV funds available with the State/UT during the financial year 2023-2024. In case, states have some genuine issues while implementing ongoing CAMPA activities, they may write to the National Authority, CAMPA, for supplementary requirement giving due justification.

Yours faithfully,

  
(Subhash Chandra)  
Chief Executive Officer

Copy to:

1. Addl. Chief Secretary/ Principal Secretary/ Secretary, Forests of concerned States/UTs.
2. The PCCF & HoFF/ Head of State/UT Forest Departments, Concerned States/UTs.

## ANNEXURE IV

### Format for submission of KML file attribute information.

#### a. Mandatory Activities

Year	Project Name	Project ID	Site/ Location	Activity (CA/CAT/IWMP creation )	Proposed Area (in ha)	KML File name	Remarks

#### b. Activities under Assisted Natural Regeneration

Year	Project Name	Project ID	Site/ Location	Activity (ANR creation )	Proposed Area (in ha)	KML File name	Remarks

#### c. Activities under Artificial Regeneration

Year	Project Name	Project ID	Site/ Location	Activity (AR creation)	Proposed Area (in ha)	KML File name	Remarks

#### d. Soil And Moisture Conservation Activities

Year	Project Name	Project ID	Site/ Location	Activity	Proposed Area (in ha)	KML File name	Remarks

#### e. Firelines

Year	Project Name	Project ID	Site/ Location	Activity	Proposed Area (in km/Rmt)	KML File name	Remarks

**f. Modern Nurseries**

Year	Project Name	Project ID	Site/ Location	Activity	Proposed Area (in ha)	KML File name	Remarks

**g. Buildings**

Year	Project Name	Project ID	Site/ Location	Activity (creation)	Proposed Area (in ha)	KML File name	Remarks

**\*Note: Attached KML files must be shared in year-wise folders followed by Activity folders**

NA-15/1/2022-NA  
Government of India  
Ministry of Environment, Forest and Climate Change  
National Compensatory Afforestation Fund Management and Planning Authority  
E-mail: [adhoc-campa-mef@nic.in](mailto:adhoc-campa-mef@nic.in)

\*\*\*\*\*

Hall No.1, 4<sup>th</sup> Floor,  
Block No. 3, CGO Complex,  
Lodhi Road, New Delhi-110003  
Dated the 26<sup>th</sup> May, 2023

To,  
The Chief Executive Officer,  
State CAMPA Authority, all States/UTs

**Sub: Submission of Integrated APOs in revised format for approval to the National Authority inclusive of physical activities and financial targets under APOs of CSS, State Plan, CAMPA & any other scheme -Reg**

Madam/Sir,

The Executive Committee of National CAMPA Authority in its various meetings has emphasised that an integrated APO should be prepared by State/ Union Territory CAMPA Authorities for its consideration and approval. It has been observed that APOs are still being received without complete information viz. giving details of physical activities and financial implications in CSS, State Plan and any other scheme being implemented by State Forest Departments. It is reiterated that the physical and financial details of the individual activities mentioned in the Annual Plan of Operations of the States/UTs need to be submitted to the National Authority CAMPA as per the revised format of the Integrated APO. As mentioned in the Compensatory Afforestation Fund Rules, 2018 (Rule 38) the Annual Plan of Operation of the State Authority shall be prepared in Form XII (Annexure I) and shall be submitted by the State Authority before 31<sup>st</sup> December of the year to the National Authority for the next financial year. However, many States/UTs are yet to furnish their APOs of 2023-24 in the format prescribed for the purpose and the summary of the proposed activities is to be provided in the Annexure-II.

2. While preparing APOs, attention should be paid to the fact that CAMPA funds are an additionality and not a supplementary fund to meet the shortages in the State Fund. The fund under CAMPA are to be utilized primarily for undertaking regeneration (both artificial and assisted natural regeneration) to compensate the loss of forest and ecosystem services to create more forest, for improvement in quality of forests and the wildlife habitat. As per CAF Rules, at least 80 per cent of the NPV funds should be utilized for the purpose of forest regeneration and improvement in quality of forest and maximum of 20% only be used for essential infrastructure support and capacity building that has direct impact on extension and improvement of forest cover and wildlife habitat. Further, CAMPA funds should not be spent on routine protection activities which are to be supported from State funds. The protection of forest, forest related infrastructure development, wildlife protection, wildlife-human conflict mitigation and other ancillary activities are to be taken up through other funds (e.g. State Plan, CSS schemes etc.)

3. Therefore, NPV component in the APOs should be focused for site specific forest regeneration and restoration activities which require greater degree of resources and attention in short time to overcome the challenges for effective outcomes and addressing drivers of degradation and deforestation. The Executive Committee has decided that as a matter of principle, not more than 20% of the NPV funds available with the State should be spent annually except in special programmes/ projects, where it can go upto 25% of NPV.

4. Accordingly, the details of the following activities are required to be furnished by the States/UTs in the revised format for their due approval by National Authority, CAMPA:

- i. Site-specific activities as per Section 6(a) of the CAF Act, 2016
- ii. Activities as per Rule 5(2) of CAF Rules, 2018
- iii. Activities as per Rule 5(3) of the CAF Rule, 2018
- iv. Activities as per Rule 6(a) of CAF Rules, 2018
- v. Activities as per Rule 6(b) of CAF Rules, 2018

5. The spill over works/ activities and committed liabilities like meeting fund requirements for maintenance of ANR and other afforestation/ incomplete construction of buildings should be the first priority on NPV funds.

6. It has been observed that the APOs received from some of the States do not include Annexure II. Therefore, the States/UTs Authorities are requested to prepare integrated APO for submissions as provided in Annexure II, Annexure III and Annexure IV highlighting all the activities given as per Compensatory Afforestation Fund Act, 2016 and Rules, 2018. In the enclosed revised Integrated APO format, it is to be ensured that similar proposed activities/items are not placed under multiple places mentioning against different rules/sub-rules.

Encl. as above

Yours faithfully,



**(Subhash Chandra)**  
**Chief Executive Officer**  
**National Authority**

Copy to:

1. The Chief Secretary, Government of all States/UTs
2. The ACS/Principal Secretary (Forest), Government of all States/UTs
3. The PCCFs and Head of Forest Departments of all States/UTs

**ANNEXURE VI**

**Format for Annual Plan of Operation Summary Submission 2023-24**

**Annual Plan of Operation (APO) for the financial year \_\_\_\_ of \_\_\_\_ State CAMPA**

1. Date of Receipt:
2. Date of approval of EC of State/UT:
3. Date of approval of the Steering Committee:
4. Total Amount/Outlay:
5. Funds status with the State/UT along with outlay proposed

(Rs. in crores)



S.No	CAMPA Activity	Fund Available with the State/UT	Outlay proposed
<b>1.</b>	<b>Mandatory Activity</b>		
	CA/PCA/Additional CA		
	Catchment Area Treatment Plan		
	Integrated Wildlife Management Plan		
	Others		
<b>2.</b>	<b>Net Present Value</b>		
<b>3.</b>	<b>Interest</b>		
<b>4.</b>	<b>Other Components</b>		

6. Funds released by State Government during the FY

(Rs. in Crores)

Year	APO approved by National Authority during current financial year	Fund Released by State Government	Fund Utilised by State Authority	Total Outlay for the current year
2018-19				
2019-20				
2020-21				
2021-22				
2022-23				

7. Financial outlays/ Budgetary Support under various Schemes (amount spent)

(Rs. in crore)

Year	CSS		CAMPA	State Plan/ Scheme Fund	Any other scheme
	Name of the scheme	Expenditure/ Provisions			
2020-21					
2021-22					
2022-23					
2023-24*					

\*Provision made in 2023-24. Details to be filled up in Annexure IV



8. Status of Compensatory Afforestation

(Area In Ha.)

Afforestation required as per site specific scheme submitted along with approved proposal for diversion of forest land under FC Act, 1980 till 31.3.2022			Afforestation carried out in the State as per site specific scheme till 2022-23			Afforestation to be carried out 2023-24	Afforestation carried out percentage	Total Balance upto 2024-25
(CA)	(PCA)	(CA+PCA)	(CA)	(PCA)	(CA+PCA)	(CA+PCA)	(CA+PCA)	(CA+PCA)

9. Balance afforestation status

(Area in Ha.)

Balance Afforestation required as per FC Act (in ha.)	Balance Afforestation to be completed in Financial Year (in Ha)		
	2023-24	2024-25	2025-26

10. Details of APO are as under

(Amount in Rs. Crore and Area in Ha.)

S. No	CAF Act/Rules	Activity	Proposed outlay		Green Employment to be generated (in Mandays)	Page No.	Remarks
			Phy. Target	Fin. Target			
1.		<b>Site-specific activities as per Section 6(a) of the CAF Act, 2016</b>					
	Mandatory Activity	Compensatory Afforestation					
		Catchment Area Treatment Plan					
		Integrated wildlife Management Plan					
		Other					
		<b>Total site specific activities under CA</b>					
2.	<b>Activity as per Rule 5(2) of CAF Rules, 2018</b>						

5(2)a	ANR					
5(2)b	AR					
5(2)c	Silvicultural Operations					
5(2)d	Protection of Plantations and forests					
5(2)e	Pest and disease control in forests					
5(2)f	Forest fire prevention and control operations					
5(2)g	Soil moisture conservation works					
5(2)h	Voluntary relocation of villages from protected areas					
5(2)i	Improvement of wildlife habitat					
5(2)j	Planting and rejuvenation of forest cover on non-forest land falling in wildlife corridors					
5(2)k	Establishment, maintenance of animal rescue centre and veterinary treatment facilities for wild animals					
5(2)l	Supply of wood saving, cooking appliances and other forest produce saving devices.					
5(2)m	Management of biological diversity and biological					

		resource					
	5(2)h	Voluntary relocation of villages from protected areas				** 5 rules more under 5(2)(h) to (m)	
	5(2)i	Improvement of wildlife habitat as provided in the approved wildlife management plan					
	5(2)j	Planting & rejuvenation of forest cover on NFL falling in wildlife corridor					
	5(2)k	Establishment, operation and maintenance of animal rescue centre & veterinary treatment facilities for wild animals					
	5(2)l	Supply of wood-saving cooking appliance and other					
	5(2)m	Management of biological diversity and biological resource					
<b>3.</b>	<b>Activities as per Rule 5(3) of the CAF Rule, 2018</b>						
	5(3)a	Establishment, Maintenance of modern nurseries					
	5(3)b	Promoting conservation, sustainable use &					

		documentation of biological diversity					
	5(3)c	Purchase and maintenance of equipment of devices for communication, information and technology					
	5(3)d	Construction, upgradation and maintenance of inspection paths, forest roads in forest areas, fire line, watch towers, check posts and timber posts					
	5(3)e	Construction of residential and official buildings					
	5(3)f	Casual engagement of local people or labours to assist regular staff of State Forest Department					
	5(3)g	Survey and mapping					
	5(3)h	Independent concurrent monitoring and evaluation and third party monitoring					
	5(3)i	Publicity cum awareness programme					
	5(3)j	Production and distribution of quality planting material					

	5(3)k	Forest certification and development of certification standards					
<b>4. Activities as per Rule 6(a) of CAF Rules, 2018</b>							
	6(a)i	To offset incremental cost of CA/PCA at increased wage rate					
	6(a)ii	To offset increment cost of CAT at increased wage rate					
	6(a)iii	To offset incremental cost of IWMP at increased wage rate					
	6(a)iv	For disbursement of salary and allowances of members and staff					
	6(a)v	For disbursement of sitting fees and allowances to nominated members					
	6(a)vi	Activities referred to in sub rule-(2) and (3) of Rule 5					
<b>Activities as per Rule 6(b) of CAF Rules, 2018</b>							
	6(b)i	Management of office establishment					
	6(b)ii	Office equipment including computers and peripherals and its maintenance					

	6(b)iii	Hiring of staff cars for the use of officers and officials					
	6(b)iv	Hiring of buildings on lease for office establishment and residences of the officers					
	6(b)v	Other contingencies for management of State Authority					
	6(b)vi	Any other activity for management of forests and wildlife with the approval of Steering Committee and included in the APO					

\* Specify the wage rate

\* Specify the provision of wage employment in man days during the proposed activities



		(in Ha.)	{kml file}	(in lakhs)	(in Ha.)	(in lakhs)	(in Ha.)	(in lakhs)	(in Ha.)	(in lakhs)	
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**5. Table 5: Net Present Value (NPV) & Interest**

S.No	Plantation Target as per Working Plan for Current Year	Plantation under NPV			Others Schemes		Interest Amount to offset incremental cost of NPV	Remarks
		Physical	Location	Financial	Physical	Financial		
	Project Name/Details	(in Ha.)	{kml file}	(in lakhs)	(in Ha.)	(in lakhs)		

**6. Table 6: Net Present Value and Interest :ANR**

S.No	ANR Target as per Working Plan for Current Year	Plantation under NPV			Others Schemes		Interest Amount to offset incremental cost of ANR	Remarks
		Physical	Location	Financial	Physical	Financial		
	Project Name/Details	(in Ha.)	{kml file}	(in lakhs)	(in Ha.)	(in lakhs)		

**7. Table 7: Net Present Value and Interest: Soil and Moisture Conservation works**

S.No	Soil Conservation Target as per ICFRE DPR for Current Year	Soil Conservation Structures under NPV			Others Schemes		Interest Amount to offset incremental cost of NPV	Remarks
		Physical	Location	Financial	Physical	Financial		
	Project Name/Details	(in Ha.)	{kml file}	(in lakhs)	(in Ha.)	(in lakhs)		

**8. Table 8: Net Present Value and Interest: Wildlife Habitat Improvement**

S.No	Target Activities as per Integrated wildlife Management Plan for Current Year	Wildlife Activities under NPV			Others Schemes		Interest Amount to offset incremental cost of Wildlife Habitat Improvement	Remarks
		Physical	Location	Financial	Physical	Financial		
	Project Name/Details	(in Ha./ No.)	{kml file}	(in lakhs)	(in Ha./ No.)	(in lakhs)		







**15. Table 15: Net Present Value and interest: Overhead Expenditure**

S.No	Target Activities as per State Plan for Current Year	Activities		Others Schemes		Interest Amount to offset incremental cost of Overhead Expenditure	Remarks
		Physical (in Nos.)	Financial (in lakhs)	Physical (in Nos.)	Financial (in lakhs)		
	Project Name/Details						



**ANNEXURE IX**

**F. No. NA-1/6/2023-NA**  
**Government of India**  
**Ministry of Environment, Forest and Climate Change**  
**National Compensatory Afforestation Fund Management and Planning Authority**  
**E-mail: nationalcampa-moefcc@gov.in**

Hall No.1, 4<sup>th</sup> Floor,  
Block No. 3, CGO Complex,  
Lodhi Road, New Delhi-110003  
Dated the 18<sup>th</sup> March, 2024

To,

Chief Executive Officer,  
Chhattisgarh, Goa, Himachal Pradesh, Jammu & Kashmir, Karnataka, Kerala, Madhya  
Pradesh, Maharashtra, Meghalaya, Odisha, Punjab, Sikkim, West Bengal

**Subject: Additional information and clarification relating Annual Plan of Operation for the  
FY 2024-25 -reg.**

Madam/Sir,

As you are aware, the 28<sup>th</sup> meeting of the Executive Committee of National Authority will be held on 22.03.2024. In this regard, informations required to be submitted by the States/UTs along with their APOs for 2024-25 are as follows -

- a. Integrated APO duly signed on each page
- b. Minutes of State Steering Committee meetings
- c. KML files/Geo-coordinates pertaining to the areas proposed for Compensatory Afforestation and other plantation activities to be carried out.
- d. Details of the fund released by states/UTs Govt. to States/UTs forest department for carrying out CAMPA activities already requested vide letter no. NA-14/1/2022-NA dated 13.03.2024
- e. Certificate of CEO, State CAMPA regarding the Compensatory Afforestation proposed in APO (2024-25) as per the prescribed format enclosed that they are proposed to be carried out on the same Non-Forest Land/ Degraded Forest Land and within the estimated cost as per the approval of the corresponding project under Forest (Conservation) Act,1980.
- f. Status and details on receipt of interest amount accrued on State CAMPA fund for the Financial Years 2019-20, 2020-21, 2021-22, 2022-23
- g. Status of project wise reconciliation data of Compensatory Afforestation against each proposal of forest diversion since 1980 already requested vide letter no NA-1/6/2023-NA dated 26<sup>th</sup> May 2023, 3<sup>rd</sup> July 2023, 15<sup>th</sup> December 2023 and 30<sup>th</sup> January 2024, as the National Authority is yet to receive reconciled data vetted by IRO from many States.
- h. Committed liabilities of afforestation and other works
- i. Details of Spill over works
- j. Status of the Third Party Monitoring of last five years
- k. Certificates as prescribed by EC.

2. The required informations as pertaining to each State/UT may be sent latest by 3.00 PM of the 19<sup>th</sup> March, 2024

**Enclosed:** Checklist on APOs received.

Yours faithfully,



**(Y.E. Rousi Kullai)**  
Dy. Chief Executive Officer  
National Authority

**Copy to:**

The PCCF & HoFF, Department of Forests, Chhattisgarh, Goa, Himachal Pradesh, Jammu & Kashmir, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Meghalaya, Odisha, Punjab, Sikkim, West Bengal.

## **ANNEXURE X**

### **FORMAT FOR DECLARATION CERTIFICATE**

*1. "I confirm that the budgetary figures in this agenda are as per APO of the ..... State/UT. It is further confirmed that all budgetary demands of the State under various Heads are in compliance with the CAMPA Act 2016 and the extant policies of Govt of India and CAMPA."*

*2. Certified that Compensatory Afforestation and its maintenance proposed in APO are to be carried out on the same Non Forest Land/ Degraded Forest Land and within the estimated cost as per the approval of the corresponding project under Forest (Conservation) Act,1980.*

(In case there is a deviation of site/cost then the justification and necessary document/copy of the order may be furnished below.)

(Name & Signature of State CEO)

पंजी क्रमांक/ File No. NA-5/1/2020-NA

भारत सरकार

Government of India

राष्ट्रीय प्रतिपूरक वनरोपण निधि प्रबंधन एवं योजना प्राधिकरण

National Compensatory Afforestation Fund Management and Planning Authority

पर्यावरण, वन और जलवायु परिवर्तन मंत्रालय

Ministry of Environment, Forest and Climate Change

कक्ष क्रमांक ए-232, द्वितीया तल, अग्नि स्कंध इंदिरा पर्यावरण भवन, अलीगंज जोर बाग रोड नई दिल्ली-110003  
Room no. A-232, 2<sup>nd</sup> Floor, Agni Wing, Indira Paryavaran Bhawan, Aliganj, Jor Bagh Road, New Delhi-110003  
Email: [nationalcompa-moefcc@gov.in](mailto:nationalcompa-moefcc@gov.in)

दिनांक \Dated: 31<sup>st</sup> May, 2024

To,

The Principal Chief Conservator of Forests & HoFF  
All States/UTs.

**Sub: - Suggestion on the guiding principles for Comprehensive Ecological Restoration of the degraded forest and non- forest lands-reg.**

Sir,

It is to inform you that **the Executive Committee of National Authority** in the 29<sup>th</sup> meeting held on 15<sup>th</sup> May, 2024 decided that the Compensatory Afforestation and afforestation activities under Assisted Natural Regeneration, Artificial Regeneration, Plantations under NPV component should aim for comprehensive ecological restoration of the degraded forest or non-forest areas. Therefore, all the necessary activities required for ecological restoration should be mapped for a given site and accordingly cost estimates are to be worked out. An indicative list of activities/ components is given below: -

**1. Preparatory or Pre-Plantation Phase Activities:**

- i. Survey of Compensatory Afforestation and other afforestation (ANR/AR) sites
- ii. Preparation of KML file and uploading it on e-Green watch portal & State Forest website.
- iii. For CA and other mandatory afforestation activities, the sites should be the same as per the FCA approval.
- iv. Securing the area by boundary demarcation and fencing as per site requirement
- v. Assessment of Flora & Fauna for baseline data on biodiversity for the agro-climatic, edaphic and geographical conditions.
- vi. Study of drivers of forest/site degradation and remedial measures for addressing them.
- vii. Site Preparation/ soil testing and measures for improvement of soil quality
- viii. Removal/ control of invasive species
- ix. Soil Moisture Conservation measures
- x. Measures for Fire prevention and control
- xi. Raising of Nursery of locally appropriate species.
- xii. Community Participation & Stakeholder Engagement

**2. Plantation Phase:**

- i. Afforestation and Reforestation
- ii. Promotion of natural regeneration, protection of mother trees, treatment of root stock, singling of coppice shoots etc.
- iii. Restorative ecology for facilitating growth of grass, shrubs etc.
- iv. Enrichment of biodiversity with planting of suitable local species Biodiversity

- Conservation
- v. Engagement of required professionals for supervision & implementation.

**3. Post Plantation:**

- i. Maintenance of plantation
- ii. Cultural operation
- iii. Record maintenance
- iv. Monitoring and Evaluation framework for regular assessment of Eco restoration status.

**4. Post Plantation Strategy:**

- i. Recording of completion certificate of CA/ANR/AR.
- ii. Supervision/ protection of afforested areas after completion of the CA/ANR/AR.
- iii. Evaluation and Assessment of Eco- restoration periodically.

The cost estimates for holistic ecological restoration should accordingly be prepared to include all the activities required for the purpose.

It is requested to suggest your inputs/comments in this regard for making a guidelines principle for holistic Eco-restoration under CAMPA.

Your faithfully,

  
(Subhash Chandra)  
Chief Executive Officer



**File No. NA-1/27/2022-NA**  
Government of India  
Ministry of Environment, Forest and Climate Change  
National Compensatory Afforestation Fund Management and Planning Authority  
E-mail: [adhoc-campa-mef@nic.in](mailto:adhoc-campa-mef@nic.in)  
\*\*\*\*\*

Hall No.1, 4<sup>th</sup> Floor,  
Block No. 3, CGO Complex,  
Lodhi Road, New Delhi-110003  
Dated the 6<sup>th</sup> March 2023

To,  
The Principal Chief Conservator of Forest & HoFFs/Head of Forest Departments  
All States/UTs

**Sub: Proposals for creation of Model nurseries in every District/ Forest Division-  
regarding**

**Ref: This office letter no. NA-1/27/2022-NA dated 4.01.2023 and 6.02.2023**

Sir/Madam,

Please refer to this office letters cited under the letter no. 1/27/2022-NA dated 4.01.2023 and 6.02.2023, the National Compensatory Afforestation Fund Management and Planning Authority are yet to receive detailed information on nurseries for better planning and strengthening of nurseries so that quality planting material of locally suitable trees/plant species is readily available for large scale greening of the country.

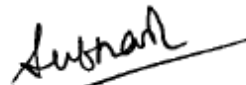
2. Further, National Authority has invited proposals for creation of a Model Nursery in each District/ Forest Division for strengthening of nursery infrastructure, which can serve as focal point for multiplication of planting material, capacity building/training of staff engaged in nursery raising and promoting innovation. Model Nurseries will act as extension centres of public engagement for creating awareness on forest, tress, biodiversity and nature especially students and youth.

3. The slow progress on Model Nurseries was deliberated in the 21<sup>st</sup> meeting of Executive Committee and the 3<sup>rd</sup> Governing Body meeting of National Authority. The Governing Body has given direction to expedite this programme/scheme on priority.

It is requested to submit the proposals immediately.

**Encl: as above**

Yours faithfully

  
(Subhash Chandra)  
Chief Executive Officer  
National Authority

Copy to:  
The CEO State Authority, CAMPA, All States/UTs

**PROFORMA**

**PROPOSAL FOR MODEL NURSERIES**

**1. STATE/UT:**

**2. DISTRICT/CITY:**

**3. NAME OF FOREST DIVISION:**

**4. FOREST RANGE:**

**5. AREA OF NURSERY (in ha.):**

**6. TOTAL CAPACITY OF SAPLINGS (Rs. in lakhs):**

**7. NATURE OF LAND/TYPES OF LAND/LEGAL STATUS: (Forest/Non-Forest)**

**8. SITE OF NURSERY:**

a) Location

b) GPS Location

c) KML File

d) Map of the area on 1:10,000 or larger scale with clear boundaries (Site Map)

**9. STRATEGY FOR THE SUSTAINABILITY OF THE MODERN NURSERIES**

(Revenue generation activities for maintenance/upkeep of the modern nurseries)

**10. LAYOUT FOR BEDS EXIST (Y/N):**

**11. DETAILS OF SAPLINGS (to be raised):**

a) Existing species and number of saplings

b) Species to be raised annually and their numbers

**12. EXISTING/PROPOSED INFRASTRUCTURE FACILITIES**

a) Fencing

b) Water/Irrigation facility

c) Poly-house/Shade-nets

d) Signages

- e) Seed Storage facilities
- f) Composting/vermicomposting unit
- g) Training and interpretation facilities
- h) Facilities for public interaction
- i) Basic amenities for workers
  - Labor shed
  - Electricity
  - Drinking water
  - Toilets
- j) Nursery website for public information
- k) Other site-specific essential infrastructure
- l) Remarks:

**13. TOTAL AMOUNT PROPOSED INCLUDING YEAR-WISE FUND REQUIREMENT:**

**14. EXPECTED OUTCOME:**

.....  
 .....

**15. SCOPE FOR INNOVATION:**

**16. DPR AND MAP ATTACHED:**

(Yes/No):

**Signature of DCF in charge**

**Recommendation of State CEO CAMPA**

**Approval of PCCF & HoFF/Head of Forest Department**

## ANNEXURE XIV

### **GUIDELINES FOR PROCUREMENT OF VEHICLES UNDER NPV COMPONENT OF CAMPA FUND**

1. **Scope of Work:** Vehicles may be procured by State Forest Department utilizing CAMPA fund (including CA and NPV) maximum one vehicle for each Forest Range having territorial jurisdiction utilizing State fund strictly for the following purposes:

- Forest Patrolling
- Wildlife Protection and dealing with Man-animal Conflict
- Protection of plantations
- Forest fire prevention and control operations
- Rescue of Wild animals

2. **Area of Operations:** Strictly within the Jurisdiction of Forest Range for which it is procured, Movement outside the forest range area for purposes other than listed above is strictly prohibited.

3. **Unit size:** Maximum one vehicle from CAMPA fund in each Forest Range of the State Forest Department having Territorial jurisdiction

4. **Category of vehicles and justification:** The following categories of vehicles may be procured through GeM Portal from Original Equipment Manufacturer, through direct purchase (as per Department of Expenditure OM No. F.6/17/2021-PPD dated 18.01.2022) subject to conditions stipulated below: -

- Light Utility Vehicles
- Animal Ambulance
- Medium Vehicle (Passenger Carrier for)
- Water Tanker
- Tractor
- Animal Rescue Vehicle

The following Light Utility Vehicles approved by the Ministry of Home Affairs vide OM No. IV 11017/01/2009- Dated 20<sup>th</sup> October 2015 may be procured by State Forest Departments.

<b>S.No.</b>	<b>Manufacturer</b>	<b>Model</b>
(i)	Mahindra & Mahindra	Bolero
(ii)	Maruti Suzuki Ltd.	Ertiga
(iii)	Tata Motors	Sumo
(iv)	Mahindra & Mahindra	Scorpio
(v)	Mahindra & Mahindra	Thar

- (i) The procurement of vehicles would be strictly against the approved Annual Plan of operation

by National CAMPA.

(ii) The selection of the vehicles would be based on the operational requirement, fuel efficiency, engine capacity, cost effectiveness, suitability of vehicle in the specific terrain, availability of spares, after sale services etc. and utmost economy would be ensured.

(iii) No operational vehicles shall be used as staff/office vehicles.

(iv) Procurement of normal operational vehicles will be made out of approved list of vehicles through GeM Portal. Procurement of specialized vehicles will be done through GeM/ Open Tender enquiry.

(v) The station of the deployment of the vehicle in the forest range should be decided by the concerned Forest Range Officer based on their operational requirements.

(vi) Four-wheel Drive (4WD) may be procured by SFDs for off-road conditions only such as un-surfaced tracks made of material like sand, gravel, riverbeds, mud, rocks or other natural terrain. However, specialized vehicles can have 4WD for better performance.

(viii) The strict fulfilment of the instructions/guidelines issued by the Department of Expenditure, Ministry of Finance / State finance department from time to time would be ensured.

(ix) The provisions of GFR, 2017, DFPR and codal formalities should be adhered strictly.

(x) PCCF & HoFF and Finance Division of concerned SFDs will ensure that there is no deviation from these guidelines and utmost economy is adhered.

##### **5. PROCEDURE:**

Purchase committee will decide the category and type of vehicle to be procured utilizing CAMPA fund from the list of vehicles mentioned in the Para-4 basing on the criteria of specific threat assessment of the forests/wildlife and operational requirements of a particular forest range and the history of number of vehicles utilised in a particular range under different centrally sponsored schemes/ state plan etc. Criteria for formation of Purchase Committee of procurement of vehicle utilizing CAMPA fund is as below:

## PURCHASE COMMITTEES

Value of Purchase	Compositions
Upto Rs. 25 lakhs	<ul style="list-style-type: none"><li>(i) Chief Conservator of Forest -Chairman</li><li>(ii) Representative from PCCF/HoFF-Member</li><li>(iii) Representative of Finance Division of PCCF (Forest headquarter)-Member</li><li>(iv) Concerned DFO -Member Secretary</li></ul>
Exceeding Rs. 25 lakhs upto Rs. 50 lakhs	<ul style="list-style-type: none"><li>(i) Chief Executive Officer – State CAMPA</li><li>(ii) Representative from PCCF/HoFF-Member</li><li>(iii) Representative of Finance Division of PCCF (Forest headquarter)-Member</li><li>(iv) CF/DCF (State Authority)-Member Secretary</li></ul>
Exceeding Rs. 50 lakhs	<ul style="list-style-type: none"><li>(i) PCCF(HoFF)-Chairman</li><li>(ii) CEO (State Authority)-Member</li><li>(iii) Representative of Finance from State Forest Department-Member</li><li>(iv) CF (State Authority)-Member Secretary</li></ul>

5.1. The Purchase Committee will be competent to take decisions in respect of all matters relating to purchase of vehicles and placement of contracts including latest/ upgraded models of vehicles.

5.2. A self-explanatory brief will be submitted before the Purchase Committee for consideration and for taking decision of the purchase proposal.

5.3 The Purchase Committee will record their decisions with full justification. View of the dissident member(s) will also be duly recorded on the file but the chairman of the purchase committee shall have the final say in the matter i.e. his decision shall prevail.

5.4 In case of difference of opinion between the competent purchase officer and the purchase committee, the matter shall be referred to the PCCF(HoFF) for final decision. PCCF(HoFF) may take opinion of State Finance department on the matter related to procurement of vehicles utilizing CAMPA fund as and when required.

5.5 Purchase committee will finalize categories of vehicle along with the cost of vehicle and make of vehicle and recommend for procurement of vehicles for a particular range to procurement officer along with self-explanatory briefs and decisions or recommendations of the Purchase committee.

5.6 Based on the recommendations of the Purchase committee competent purchasing officer will procure the vehicle following the procedure for procurement of vehicle as per instructions/guidelines issued by MoF/ DoE/ State finance department from time to time and as per financial powers delegated to different officers of State Forest Department for procurement of vehicle under the State Specific Financial Power Delegation Rules.

5.7 Financial Powers will be exercised by the different officers of State Forest department as per power delegated under State specific rules/guidelines for procurement of vehicles

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