



GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS
AND HEAD OF FOREST FORCE :: ASSAM
ARANYA BHAWAN :: PANJABARI :: GUWAHATI – 37

No. FA.742/CAMPA/GoI/Misc/Pt - I

E-mail: statecampaassam@gmail.com
Dated Guwahati, the 30th October, 2025

To,

The Chief Executive Officer
National Compensatory Afforestation Fund Management and Planning Authority
Ministry of Environment, Forest and Climate Change
3rd Floor, Supreme Court Metro Station Building, New Delhi-110001.

Sub: Monitoring Mechanism adopted for Monitoring & Evaluation of CAMA activities under State CAMPA, Assam.

Ref.: National Authority, MoEF & CC, Govt. of India File No. NA-1/37/2022-NA, dated 24.10.2025

Sir,

With reference to the above, I am enclosing herewith the Monitoring Mechanism adopted for Monitoring & Evaluation of activities carried out under State CAMPA, Assam.

This is for favour of your kind information and needful.

Enco: As above

Yours faithfully,

(Dr. Satyendra Singh, IFS)
Addl. Principal Chief Conservator of Forests &
Chief Executive Officer, State CAMPA, Assam
Aranya Bhawan, Panjabari, Guwahati-37

**Monitoring Mechanism adopted for Monitoring & Evaluation
of CAMPA activities in Assam.**

1. The preliminary monitoring of works implemented under Assam State CAMPA is done by the Divisional Forest Officers / Assistant Conservator of Forests / Range Officers of the Division. Further, monitoring of works is also done by the senior officials of the department. Percentage of number of works to be monitored by the officials of different ranks is given below:

Sl. No.	Rank	% of number of works under execution to be monitored in respective jurisdiction
1	Range Officer	100%
2	Assistant Conservator of Forests	75%
3	Divisional Forest Officer	25%
4	Conservator of Forests / Circle-In-Charge	10%
5	Wing Head / Zonal In-Charge / Project Head	05%
6	Senior Officers above the rank of CCF from the O/o the PCCF & HoFF, Assam	Whenever they visit field as per availability of time

2. The secondary monitoring and evaluation of activities implemented under the Compensatory Afforestation Fund Management and Planning Authority (CAMPA) are carried out through an independent Third-Party Agency engaged by the State CAMPA. This external agency plays a vital role in ensuring objectivity, transparency, and accountability in the assessment of CAMPA-funded works.

The Third-Party Agency is selected through a competitive process or awarded to government institutions. Once engaged, the agency undertakes a comprehensive evaluation of the implementation status, quality, and outcomes of various CAMPA activities such as plantation works, soil and moisture conservation measures, nursery development, wildlife management interventions, and infrastructure creation.

3. Implementation schedule for plantation and nurseries

The implementation schedule for plantation and nursery activities is prepared in a systematic manner to ensure timely execution of all stages of work and to achieve the desired plantation targets within the working year. The activities are planned

according to seasonal conditions and the operational calendar of the Forest Department, with the objective of maximizing seedling survival and ensuring effective field establishment.

Activities		Starting Year	1 st year	2 nd year	3 rd year	4 th year	5 th year	6 th Year	7 th Year	8 th Year	9 th Year	10 th Year
Advanced work including site nursery	Site nursery	Apr-Mar	Apr-Mar	Apr-Mar								
	Survey & demarcation	Oct										
	Jungle clearing & Slash disposal	Nov-Dec										
	Fencing & Infrastructure activities	Jan-Feb										
	Lining & Stacking	Feb										
	Making inspection paths	Feb										
Creation	Soil working & Pitting	Feb										
	Planting & Seedlings	Mar- May										
Maintenance	1st weeding		Jun-Jul	Apr	Apr	Apr	Apr					
	Vacancy filling			Apr-May	Apr-May							
	2nd Weeding		Jul-Aug	Jun-Jul	Jun-Jul	Jun-Jul	Jun-Jul					
	3rd Weeding		Sept-Oct	Aug-Sept	Aug-Sept	Aug-Sept	Aug-Sept					
	4th Weeding		Nov	Oct-Nov	Oct-Nov							
	Mechanical thinning							Nov				
	Silvicultural operation such as climber cutting						Nov	Nov	Nov	Nov	Nov	Nov
	Mulching & Fire protection works		Jan	Jan	Jan	Jan	Jan	Jan	Jan	Jan	Jan	Jan
	Maintenance of camp hut			Apr	Apr	Apr	Apr	Apr	Apr	Apr	Apr	Apr
	Maintenance of fencing							Apr				
	Protection by watch & ward		Apr-Mar	Apr-Mar	Apr-Mar	Apr-Mar	Apr-Mar					


 Chief Executive Officer
 State CAMPA, Assam