



**GOVERNMENT OF MEGHALAYA
DEPARTMENT OF FORESTS AND ENVIRONMENT
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS &
HOFF: MEGHALAYA**



No. CAMPA/2021/NA/Vol-V /11, 746

Dated Shillong, the 29th October, 2025

To,

The Joint Chief Executive Officer,
Government of India,
National CAMPA,
Ministry of Environment, Forest and Climate Change
3rd Floor, Supreme Court Metro Station Building
New Delhi-110001

Sub: Request for furnishing Monitoring Mechanism adopted for Monitoring & Evaluation of CAMPA activities by various State/UTs-regarding.

Ref: No.NA-1/37/2022-NA, dated 24.10.2025.

Sir,

In inviting a reference to the letter and subject as cited above, given below is the detailed information in respect of the *State of Meghalaya*:

Monitoring Mechanism adopted for Monitoring & Evaluation of CAMPA works

- i) **Departmental/Internal Monitoring**: The Office of the Principal Chief Conservator of Forests & HoFF, Meghalaya, has developed a standard format and procedure for conducting internal Monitoring and Evaluation of plantation and other works under CAMPA. The Additional Principal Chief Conservator of Forests (CC, R&T) functions as the Head of Internal Monitoring and Evaluation for activities under State CAMPA.

The internal monitoring mechanism operates effectively at six distinct levels. Monitoring activities by field and office-level officers are to be conducted at regular intervals, following the schedule as far as possible.

Officer	Frequency	Percentage of activities to be covered
RFO	Monthly	100% of all the activities
DFO/ACF	Quarterly	100% of all the activities
CF	Half Yearly	Minimum 50%
Head office (concerned wings)	Annually	Minimum 12 visits
CAMPA Cell (CEO/Dy.CEO)	Annually	25%
CF (M & E)	Half Yearly	50%

- ii) **Third Party Monitoring:** Third Party Monitoring is also in place to monitor the CAMPA works. For this, services of Rain Forest Research Institute (RFRI), Jorhat, Assam have been secured. The Institute has submitted its Monitoring & Evaluation report for the APOs 2011-14, 2014-17, 2020-21, and 2021-22, which have been duly forwarded to National Authority vide letter No.MFG.3/2014/CAMPA/Vol-V/5482, dated 18th July, 2023 and via email, dated 10th June, 2024. The Monitoring & Evaluation for the APOs 2022-23 and 2023-24 has been initiated in coordination with RFRI, Jorhat, and the report shall be submitted once the report is received.

This is for favour of your kind information and necessary action.

Yours faithfully,


Nodal Officer (FC & CAMPA),
Meghalaya, Shillong