

**GOVERNMENT OF MIZORAM**  
**OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS**  
**ENVIRONMENT, FORESTS & CLIMATE CHANGE DEPARTMENT**  
**AIZAWL:::MIZORAM**

No.B.20018/8/2024-CAMPA/PCCF 130

Dated Aizawl, the 11<sup>th</sup> March, 2025

To,

The Chief Executive Officer  
Ministry of Environment, Forests & Climate Change  
(National Authority)  
Room No. A-232, 2<sup>nd</sup> Floor, Agni Wing  
Indira Paryavaran Bhawan, Aliganj  
Jor Bagh Road, New Delhi-110003  
Email : nationalcampa-moefcc@gov.in

Subj: Request for providing Monitoring Mechanism adopted for Monitoring & Evaluation of CAMPA activities by various States/ UTs- reg.

Ref: Letter No. NA-1/14/2023-NA Dt. 27.02.2025

Sir,

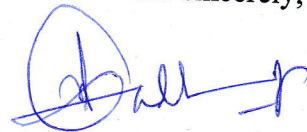
With reference to the letter dated 27.02.2025 on above cited subject, it is informed that Monitoring and Evaluation is given highest priority in all schemes & programmes implemented by the department, including CAMPA. In this regard, 'Internal Monitoring Mechanism' as specified in office dt 02.05.2023 has been adopted for Monitoring & Evaluation of CAMPA activities by EF&CC Department of the State (copy enclosed).

The Third Party Monitoring is done regularly & periodically by shortlisting suitable agencies/institutions having desired professional experience in the field, through the process of tendering followed by signing of Memorandum of Agreement with the successful tenderer selected for award of the Monitoring & Evaluation works.

This is for your kind information and further necessary action please.

Encl: As Above

Yours sincerely,



(ARTI CHAUDHARY)  
Chief Executive Officers (CAMPA)

No.B.15011/10/2019-PCCF(PLG)  
GOVERNMENT OF MIZORAM  
OFFICE OF THE PRINCIPAL CHIEF CONSERVATOR OF FORESTS  
ENVIRONMENT, FORESTS & CLIMATE CHANGE DEPARTMENT

Dated Aizawl, the 2<sup>nd</sup> May, 2023

OFFICE ORDER

Schemes such as National Afforestation Programme (NAP), Green India Mission (GIM), National Plan for Conservation of Aquatic-Ecosystem (NPCA), Integrated Development of Wildlife Habitats (IDWH), Project Tiger, CAMPA, Project for Conservation and Resource Augmentation of Medicinal Plants etc., are being implemented by the Environment, Forests & Climate Change Department of the State. These schemes are being monitored internally as well as externally by engaging independent agencies. Instructions have been issued from time to time to officials concerned to supervise implementation of all on-going schemes closely and regularly, and to take all required actions for timely execution of works with desired level of quality.

Henceforth, the following monitoring mechanism is to be followed for the plantations and other works implemented under various schemes by the department:

- (1) Range Officers (ROs) concerned should inspect 100% of works and submit monthly report of inspections carried out in a month within 2 days of the succeeding month to their DFOs/DCFs. DFOs/DCF should inspect at least 50% of the works personally and should submit monthly report of inspections carried out in a month within 7 days of the succeeding month to their CFs. CFs himself/herself, should inspect at least 25% of works and submit monthly report of inspections carried out in a month within 15 days of the succeeding month to PCCF's office. CF (Wildlife) should inspect at least 25% of works under his/her jurisdiction and submit monthly report to the PCCF's office within 7 days of the succeeding month.
- (2) Range Officer will submit inspection report of 100% of works to his DFO/DCF and DFO/DCF will submit his inspection report to CF concerned duly incorporating and consolidating RO's report and their comments on RO's report. CF will then inspect as specified and submit consolidated monitoring report (Division wise, Scheme wise) to PCCF's office along with comments on DFO's report within 15 days after end of a calendar month.
- (3) For all inspections, a *profoma* is enclosed which may be used for submission of report by all the officials. The proforma may be modified to the extent by the inspecting officers if any need arises
- (4) Plantation journals need to be maintained for all afforestation/plantation works. Inspection note may be entered in the journals suitably. For other works, inspection note may be entered into/attached with records of asset registers.
- (5) Tour diaries may be submitted timely by the field officials after the inspection.

All concerned officers of the respective level are expected to earnestly comply with the above directions and take necessary actions as above and submit monitoring reports in detail within the prescribed time frame along with photographs.

This Office Order is in supersession of the earlier order dated.2.06.2021.

Sd/-R.K. SINGH

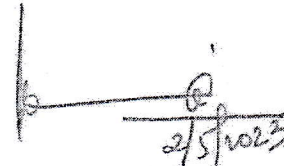
Principal Chief Conservator of Forests (HoFF)

Dated Aizawl, the 2<sup>nd</sup> May, 2023

Memo No.B.15011/10/2019-PCCF(PLG)

Copy to

1. P.S. to Principal Chief Conservator of Forests (HoFF).
2. P.S. to Addl. Principal Chief Conservator of Forests (P&D)/(Admn).
3. CWLW/CCF (P&D).
4. All Conservators of Forests.
5. All DFOs/DCFs/DCCFs.
6. All Range Officers.



(PC LALTANPUIA)

Deputy Conservator of Forests (Hqrs)  
Environment, Forests & Climate Change  
Ph : 0389-2323420

**FORMAT FOR MONITORING OF NAP/GIM/Medicinal Plantation/CAMPA/other works**

Name of Inspecting Officer: \_\_\_\_\_

Designation : \_\_\_\_\_

Date of Inspection : \_\_\_\_\_

Sl No	Name of Division	Information
1	Name of Range	
2	Scheme	
3	Year of Creation of plantation/works	
4	Area in Ha	
5	Location	
6	Status of the land	
7	Species planted	
8	Cost of Plantation/work	
9	Progress of the work (physical & financial)	
10	Plantation Journal/ Asset Register maintained	
11	Survival % for plantation	
12	Average height in feet of plantation	
13	Sign board	
14	Maintenance	
15	Names of the officials/members accompanying inspection team	
16	Name of VFDC & Secretary (if accompanied inspection)	
17	Comments/Remarks of Head of Inspection team	